

**Waterloo Town Council Meeting
January 12, 2016**

A meeting of the Waterloo Town Council was held on January 12, 2016 at 6:30pm at the Waterloo/Grant Twp. Public Library. Members present were:

William Hubartt	Alex McConnehey
David Bolton	Dorsey Brown
Renata Ford Clerk/Treasurer	Jess Jessup
David Kruse / Town Attorney	Tena Woenker / Town Manager

The following business was discussed and action taken: Unless specified all votes were unanimous.

Election of Officers:

David Bolton was re-elected Town Council President for 2016

Dorsey Brown was elected Town Council Vice-President

Communications from the President:

President Bolton appointed council liaisons for the town departments as follows:

Jessup / Wastewater Department
Hubartt / Police Department
McConnehey / Water Department & Redevelopment
Bolton / Street Department
Brown / Fire Department

President Bolton also met with the representatives for Farmers State Bank to complete the transfer of their Waterloo bank building to the Town of Waterloo. The town should get possession of the building sometime in January.

Communications/Council Reports:

- Councilman McConnehey informed the council that the Redevelopment Commission and Park Board would like to turn 1/3 of the property at 105 S. Wayne St. into a skate park. The Commission had decided to split the entire property into thirds to put up for sale. However, they are now considering the eastern third of the property for the park. If the skate park project falls through Redevelopment still has the option to sell that 1/3. Redevelopment should deed the skate park over to the town if completed. This property is in the Tax Increment Financing (TIF) area. This means that Redevelopment cannot keep or maintain this area.
- Councilman Brown said that the Waterloo Fire Department is 8 volunteers short on coverage of their area due to the fact that many of the firefighters have moved out of the district and required training is now so time consuming that they don't have enough time to spare.

Communications from the Town Manager:

- Eleven company contractors attended the Amtrak information meeting on Monday the 11th. The town is requesting contractors' bids, which are to be opened on 1/21 @ 4:30pm, for the Amtrak Train Station project.
- The numbers of vacant houses in Waterloo (30) is now lower than it has been in several years. There has been a quick turn-over of houses that are for sale and many houses have been cleared of foreclosures so that they may also be put on the market.

New Business:

1. December minutes and claims were approved.
2. The council approved a revision of the Smithfield Township 2016 Fire contract. At a request by the township, the contract price will go down to 2% (\$9894.) instead of 3% (\$9991.)
3. Ordinance 15-04 (amend Traffic Code Chapter 72) was approved. This revision prohibits vehicles from parking in the town's right-of-way and adjoining property on either side of sidewalk.
4. The council approved an agreement with National Railroad Passenger Corporation in connection with the Amtrak project. The agreement clarifies who has responsibility for upkeep, damage, and insurance, on the electronic sign that will be installed at the Amtrak station. President Bolton was given authorization to sign the agreement.
5. An amendment of the personnel policy was approved by the council. Section 9: Vacations; **“Department Superintendents, Town Marshal and Town Manager shall have 17days vacation per year for their first 9 years, thereafter, annually accrued vacation days will follow the rest of the employees vacation schedule above.”**
“The Town Council can consider additional vacation time commensurate with experience and qualifications when hiring new employees.”
This policy change will be retroactive to January 1, 2016.
6. The council approved a part-time lab assistant for the wastewater plant. Marcy Coe, of Kendallville, will do all lab-testing required for the operation of the wastewater plant. She holds a Class 3 wastewater license and has worked for the Town of Kendallville for 25 years. She will work 20 hours a week beginning on 1/13/16 at \$11.52 an hour.
7. A \$20.00 park maintenance fee was approved by the council. This fee will only be charged to non-profit organizations, churches or any clubs that do not pay a rental fee. These funds will go to the upkeep and maintenance of the Waterloo Park.

Other business:

- The council authorized Town Manager Woenker hire an architect or designer to draw up a possible design plan to see if it would be possible to relocate the town hall office to the former Farmers State Bank building.

I, Renata Ford, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held January 12, 2016, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting adjourned at 8:03pm



David Bolton, President



Renata Ford, Secretary