

**Waterloo Town Council
Meeting Agenda
January 10, 2017
6:30 pm
Waterloo/Grant Twp. Public Library**

**** *SUBJECT TO CHANGE* ****

Call meeting to order: _____pm

Council Members	Present	Absent
David Bolton	_____	_____
Dorsey Brown	_____	_____
William Hubartt	_____	_____
Jess Jessup	_____	_____
Alex McConnehey	_____	_____
Tena Woenker / Town Manager	_____	_____
David Kruse / Town Attorney	_____	_____
Renata Ford / Clerk Treasurer	_____	_____

Communications from the President

Committee/Council Reports

Plan Commission President Bolton (annexation zoning update)

Communications from the Town Manager

New Business:

- 1) December minutes and claims
- 2) Wastewater Plant surveillance cameras (Williams Electronics quote)
- 3) **Resolution 16-12** (Municipal off-road / low speed vehicle use)
- 4) **Ordinance 16-06** (Municipal off-road / low speed vehicle use)
- 5) Jones and Henry Engineers on-call agreement
- 6) 2017 / 2018 Mosquito Fogging Agreement
- 7) 2017 Smithfield Twp. Fire Protection Agreement
- 8) **Resolution 17-02** (Waterloo School Choice Week Proclamation)

Other business:

Open Floor:

Adjourn: _____pm



Williams Electronics

Corporate Headquarters:
 1811 Production Rd
 Fort Wayne, IN 46808
 Phone: 800-952-2805
 Fax: 260-665-8864

Quote

Date	Cust #	Quote #
1/3/2017	0001036	0000070583

www.WilliamsElectronics.com

Bill To
Waterloo, Town Of 280 North Wayne Street Waterloo IN 46793

Ship To
Waterloo, Town Of Attn: Renata Ford 280 North Wayne Street Waterloo IN 46793 260-837-7428

NOTE: Credit Card Payments over \$2,500 will have a 3% fee added to the order.	P.O. No.	Terms	Sales Representatives
		NET 30	Eric Hartbarger

Qty	Description	Amount
	Waste Water Treatment Video Surveillance System =====	
1.00	Axis Companion Recorder 8 Channel, 4TB	
4.00	2MP Outdoor IR IP Bullet Camera LE	
4.00	IP Camera Category 5E Wire Run - Kit Includes Termination of Both Ends and Additional Accessories (Plenum Rated/Panduit)	
2.00	Nano Station Loco M5	
2.00	UBI Nano Window/Wall Mount	
6.00	1-1/2" EMT thinwall conduit (per foot)	
4.00	Double gang weather proof box	
1.00	Single Gang Metal Box	
1.00	Single gang duplex metal receptacle cover	
1.00	Metal Enclosure	
1.00	Miscellaneous Parts	
1.00	Camera Installation	
	Scope: Install Surveillance camera in specific locations. Reference Earth view for camera placement. System will be the same as waterloo PD, If the PD chooses to watch the cameras at the water treatment plant it can be added to the mobile app that the pd is currently using. Install head end in office on the shelf. 30 day video retention with the ability to add 4 more Cameras to the built in POE Switch on the recorder.	
	Total Labor	\$1,422.00
	Material Sale	\$2,562.25

Quote is valid for 30 Days Thank you for the opportunity to serve you.	Subtotal:	\$3,984.25
	Total Tax:	\$179.38
	Total:	\$4,163.61

This quote is submitted based on Williams Electronics understanding of the project. Williams Electronics is not responsible for any errors or omissions.



120 S Best St

Google

Image Date: 4/3/2016 41.254973° N 85.005923° W Elev: 892 ft

1996

RESOLUTION 16-12

**Resolution to permit municipal off-road vehicles
access to Waterloo Streets**

WHEREAS, the Town of Waterloo has purchased two off-road / low speed vehicles;

WHEREAS, the Waterloo Town Council would like to allow these vehicles access to Waterloo Streets for town purposes.

THEREFORE, the Waterloo Town Council, DeKalb County, Indiana adopts Resolution 16-12 permitting off-road town owned vehicles to be used for town purposes on Waterloo streets. This will be ratified by Ordinance per IC 9-21-1-3.3

Dated the 10th day of January, 2017.

David Bolton, President

Dorsey Brown, Vice-President

William Hubartt

Alex McConnehey

ATTEST:

Jess Jessup

Renata Ford, Clerk/Treasurer



Jones & Henry Engineers, Ltd.

2420 N. COLISEUM BLVD. SUITE 214, FORT WAYNE, IN 46805 • 260/482-1920
www.jheng.com FAX • 260/484-7210

January 4, 2017

Town of Waterloo
280 N. Wayne Street
P.O. Box 96
Waterloo, IN 46793

**Subject: Letter Agreement
Amendment 1-17 to General Engineering Service Agreement**

The General Engineering Service Agreement between the Town of Waterloo and Jones & Henry Engineers, Ltd. dated February 22, 2011, is amended as follows:

Jones & Henry Engineers, Ltd., will provide Additional Engineering Services as indicated in Section 2 of our Engineering Service Agreement on an "On Call" basis.

Services will be provided only when requested by OWNER.

The OWNER shall pay the ENGINEER for the services provided in accordance with Section 5 of the General Engineering Service Agreement and the attached Billing Rate Schedule. The cost will not exceed \$10,000 unless mutually agreed to prior to work being performed.

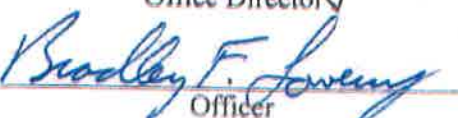
The above Scope of Services and Cost of Services are agreed to by:

JONES & HENRY ENGINEERS, LTD.

TOWN OF WATERLOO, INDIANA


Office Director

By: _____


Officer

By: _____

By: _____



Jones & Henry Engineers, Ltd.

APPENDIX A Of Engineering Service Agreement

Hourly Billing Rate Schedule, (including overhead) – 2017

Schedule of Charges

Classification	Hourly Rate
Senior Principal	\$156
Principal	\$137
Project Manager	\$137
Senior Engineer	\$126
Project Engineer	\$104
Engineer	\$95
O&M Specialists	\$105
Senior Construction Services Specialist.....	\$115
Construction Services Specialist	\$100
Information Systems Specialist.....	\$85
Senior I&C Specialist.....	\$105
Designer, Senior Technician	\$105
Technician.....	\$90
CAD Operator	\$70
Word Processor	\$60
Administrative Assistant/Librarian	\$60
Intern	\$55

For expenses incurred in the work for travel, subsistence, toll telephone calls, fax, printing, copying, etc., the actual cost plus ten percent (10%) thereof.

Computer CAD charges are based on \$10.00 per hour of use.

The time and expense fees shall be payable monthly, each payment being equal to the amount earned during the preceding month.

The above billing rates are subject to change on an annual basis.

All services will be performed by or under the direct supervision of a professional engineer. The standard of care for all professional engineering performed by Jones & Henry Engineers, Ltd. will be the care and skill ordinarily used by members of the profession practicing under similar circumstances at the same time and in the same locality. Jones & Henry makes no warranties, express or implied, in connection with the services described in this proposal.

Mosquito Fogging Contract

This Service Contract is entered between the Town of Waterloo (herein called "Town") and Carper Farm Supply of Steuben County, Indiana (herein called "Carper"). This agreement is dated the 10th day of January, 2017

The Town and Carper hereby agree to the following:

1. Carper shall supply all materials, equipment and a person certified to apply the materials to control the mosquito population in Waterloo.
2. Carper certifies that all materials, equipment and the application techniques have been approved by the appropriate agencies of the State of Indiana or the federal government, and further certifies that no unlawful toxins or pesticides are used by Carper.
3. Carper shall fog the Town for mosquitoes during the mosquito season for the years 2017 and 2018 at appropriate times as determined by Carper.
4. Carper agrees to provide the Town a certificate of insurance showing that Carper is insured for any claims made by any persons for injury or damage claims arising out of the fogging operations including, but not limited to, injury or damage arising out of a motor vehicle accident or arising out of the application of the materials used for fogging.
5. Carper shall provide twelve (12) applications per year for a total price of three thousand three hundred twenty-five dollars (3325.00) per year. Each additional application in excess of twelve (12) applications per year shall be charged to the Town at a rate of two hundred seventy seven dollars and eight cents (277.08) per application. All applications in excess of twelve (12) shall be, approved by the Town, in advance of the application.
6. Carper shall submit an invoice at the conclusion of the each year's mosquito spraying season for which the Town will provide payment.
7. This contract shall terminate upon the conclusion of the year 2018 mosquito spraying season.

David Bolton
Town Council President

Jim Carper
Carper Farm Supply

Fire Protection Agreement

This agreement is entered into this 21st day of December, 2016, by and between the Town of Waterloo, Dekalb County, Indiana and Smithfield Township, Dekalb County, Indiana.

Recitals


- A. Waterloo is a Municipal Corporation and is the owner of certain firefighting equipment and is engaged in the furnishing of services concerning fire protection and fire prevention and response to fire calls in Waterloo and portions of Smithfield Township.
- B. Smithfield Township is desirous of having such firefighting equipment and services provided to areas of the Township outside of the corporate limits of Waterloo.
- C. Waterloo is willing to furnish such services to Smithfield Township and the Township is agreeable to paying for such services.

Agreement

- 1. Waterloo, through the fire department, will afford to the Township fire protection for the following areas outside the corporate limits of the Town of Waterloo: East of I-69, residents south of County Road 10. West of I-69, residents on County Road 20 and those south of County Road 20.
- 2. For such protection and services Smithfield Township agrees to pay the Town of Waterloo the sum of \$9,894.00 for the year of 2017.
- 3. The Town of Waterloo will keep an accurate record of all fires and calls made in Smithfield Township. These records will be available for inspection by either party.
- 4. This agreement shall become effective on January 1st, 2017 and expire on December 31st, 2017.

Smithfield Township

Town of Waterloo



Dennis Taylor
Doreen King
Jamie Day - trustee

On Dec 14, 2016, at 7:03 AM, Noelle DeLaney <noelle@schoolchoiceweek.com> wrote:

Dear Chairman Bolton:

I am writing to follow up on a letter sent to you by my office a few weeks ago.

We are respectfully requesting that you consider joining city and county leaders across the country in officially recognizing January 22-28, 2017 as School Choice Week in Waterloo.

Issuing a proclamation provides an opportunity to shine a positive spotlight on the K-12 education options available for children and families in Waterloo.

Last year, more than 240 mayors and county leaders, along with 33 governors and the unanimous United States Senate, issued proclamations recognizing National School Choice Week, which in 2017 will feature more than 20,000 events across America.

National School Choice Week is entirely nonpolitical and nonpartisan, and we do not advocate for or against any legislation. Our goal is simply to raise awareness, among parents, of the K-12 education options available to their children.

Please let me know if you will be able to issue this proclamation and help us raise awareness of the importance of opportunity in education. I greatly appreciate your consideration.

A copy of draft proclamation language is provided below. Thank you in advance.

Best,
Andrew

Andrew Campanella
President
National School Choice Week
209-256-4950
arc@schoolchoiceweek.com

SUGGESTED PROCLAMATION LANGUAGE

Waterloo School Choice Week

RESOLUTION 17-02

PROCLAMATION

WHEREAS all children in Waterloo should have access to the highest-quality education possible: and,

WHEREAS Waterloo recognizes the important role that an effective education plays in preparing all students in Waterloo to be successful adults: and,

WHEREAS quality education is critically important to the economic vitality of Waterloo: and,

WHEREAS is home to a variety of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home: and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community: and,

WHEREAS Waterloo has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, David Bolton do hereby recognize January 22-28, 2017 as Waterloo School Choice Week, and I call this observance to the attention of all of our citizens.

Dated this 10th day of January, 2017.

David Bolton

Council President