

Waterloo Town Council Meeting
October 30, 2018
Continued meeting from Oct., 23, 2018

A special meeting of the Waterloo Town Council was held on October 30, 2018 at 5:45 pm at the Waterloo Town Hall. Members present were:

David Bolton	Jess Jessup
Ken Surber	Nathan Diehl
William Hubartt	Julie Buss / Deputy Clerk
David Kruse / Town Attorney	Renata Ford - absent
Tena Woenker / Town Manager	

The meeting was called to order at 5:47

The following business was discussed, and action taken: Unless specified all votes were unanimous.

1. Council 2019 Budget Discussion and Approval:

Next year the Council is working toward an ordinance to require budget work to begin earlier in the year to ensure future budgets can be discussed thoroughly with each department well in advance of the deadline. The council requests more involvement in the development in the 2020 Budget.

Hubartt made a motion to pass the budget for 2019, Surber seconded the motion, Diehl and Bolton also voted in favor, Jessup opposed, budget passed 4-1.

2. Council 2019 Main Street Discussion

The request from Main Street was tabled because David Bolton had to leave.

3. Storage barn: Julie Buss presented information about two storage barn choices for the Town Hall. After discussion, Jessup made a motion to approve purchase the storage barn from Sunrise Barns for \$4339. Diehl seconded the motion, which passed unanimously. The Tuff Shed from Home Depot was \$4707.

4. 2019 Salary Ordinance: Councilman Jessup led discussion regarding the 2019 Salary Ordinance. The proposal was for 3% raises across the board. Jessup noted the 2.8% increase in cost of living for this year and Woenker commented in support of quality of workforce we have currently employed. Hubartt and Diehl concurred. Surber moved to approve salary ordinance, Hubartt seconded. 2019 Salary Ordinance 18-09 was approved unanimously, passed 4-0

New business:

Jessup noted that David Bolton authorized approval for Suzy Bass to train the deputy clerks and to update financial records in Keystone for Town of Waterloo.

It was explained Suzy came to train Tandie Buss on October 25, 2018. They worked on the July Financial Records. It was established the process was extremely time consuming. Suzy was hired to take the July, August and September Financial Records with her to reconcile. Suzy estimated this process would take 20-30 hours. When Suzy Bass returns she will train Tandie Buss to reconcile and they will complete October together, then move on to November in a timely manner.

Tena voiced her concerns that financials are updated promptly at year-end to ensure the Town can encumber appropriated MVH Funds from 2018 Budget that are committed to Community Crossings for paving that is delayed to 2019. This will require the Finances to be updated at the end of this year.

Jessup made the motion to approve, Hubartt seconded, all were in favor to approve Suzy Bass for \$3500 with an option to pay more for the extra work as required to train deputy clerks and complete financials to the end of 2018 during Renata Ford's medical leave.

Other business: Jess stated Pam Howard is trained and should be able to assist, if necessary.

Buss stated Suzy would be able to train her too so Howard should not have to step in often. Julie Buss was scheduled to go to Keystone training November 1st, prior to Ford going on Medical leave, but was cancelled.

Hubartt voiced concerns about the feral cats in west Maple Street neighborhood. Diehl, Kruse, Jessup and Buss agreed they had also heard citizens' concerns about the feral cats. Buss will relay message and assist Code Enforcement officer Howard in investigating ways for elimination.

A Get-Well card was signed for Renata Ford and get-well concerns expressed.

I, Julie Buss, the duly qualified Deputy Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held October 30, 2018, as such appears in the official minutes of said Waterloo Town Council, in my custody.
Meeting adjourned at 7:01 pm



David Bolton, President



Julie Buss, Secretary