

**Waterloo Town Council Meeting  
July 14, 2020**

A meeting of the Waterloo Town Council was held on July 14 at 6:00pm at the Historic Depot. Members present were:

David Bolton	Jess Jessup
Nathan Diehl	Ken Surber
Josh Caudill	Pam Howard/Town Manager
Andrew Kruse/Town Attorney	Renee Duszynski/ Clerk Treasurer

The following business was discussed, and action taken: Unless specified all votes were unanimous.

**Communication from the President:**

- There were no communications from the president.

**Communications from the Town Manager:**

- DNR trail was approved and A & Z will post online for bid. This is a \$2M project, everything has been ordered. Since it is late in the season, the final date will be August 2021. Construction workers are all so busy, so this may help entice the bid.
- Washler announced July 25<sup>th</sup> "Big Item Pick Up" 4am Saturday. No Debris, etc.
- Main Street is hosting Old Car 27 Tour, August 18<sup>th</sup> 11am- 1pm. The Lions Club will grill. This will be their first stop on their Tour. Food and goodie bags will be provided.
- National Night Out August 4<sup>th</sup>. We have asked Amanda Rice to combine Back to School night. This worked great last year. Jessup thinks newsletter is neat, and there is a lot of good info in it.

**New Business**

1. Minutes/ Claims- Parker needs changed to Carper Farms. Change USDA grant to Unsafe Building. Jessup abstained. Motion by Diehl (Surber 2nd) to approve minutes. Claims Jessup asked why we are cleaning the park? Howard explains that All Corners cleans after rentals. Motion from Jessup (Diehl 2nd) approves claims.
2. Fund Report- Duszynski explains June 30<sup>th</sup> last year to this year. Last year we ended June 30 with \$80k in the General Fund and this year we are at \$280k. Jessup asks if PS LOIT is fixed, Duszynski explains that it is. Bolton expressed thanks for getting the general fund back in good standing.
3. ERA Resolution- 20-09 This is the first step in the process for abatement. Howard explains that we want to recognize 305 Industrial as an ERA. She goes on that they will do good things for our community. Redevelopment already did a resolution for the abatement. Jessup thought the area was already ERA. Diehl asks if it is part of the TIF district. Howard explained that is why they had to go to redevelopment. Motion Jessup (Diehl 2nd) approved.
4. 20-10 Tax abatement for real estate 12,940,000. Also has a statement of benefits. Bolton reading Section 4 asks Nucor/ Tru Core if they want it for 10 years and diminishing 10% per year? Nucor/TruCore state that is correct. Jessup asks why we have two, one for personal and one for real estate? Howard explains this is because of past issues with buildings not getting

built, so its protected. Jessup inquires if the one for \$15,571,000 is equipment not property? Nucor confirms that is correct. Diehl asks if there are there claw hacks that if Tru Core does not do what is proposed it gets taken back? Howard explains they must contact the auditor yearly for compliance. Diehl also asks if we have done anything about it in the past? Howard states we tried but could not because the resolutions for property and equipment were combined. That is why we did it this way. Jessup asks Kruse if that is possible to rescind for noncompliance. Kruse states yes that is the understanding, it would have to be addressed. They have a duty to comply and that is stated in this application. Motion for approval made by Jessup (Diehl 2<sup>nd</sup>.) Motion for waiver of 2<sup>nd</sup> reading Jessup (Diehl 2<sup>nd</sup>). Both motions passed. Jessup asks if the waiver is only for the resolution for property? Howard believes Kruse attached it just for the entire address. Bolton states his is attached. They need recorded together, but it was just forgotten to be stapled together.

5. Resolution 20-11 for personal property. Jessup confirms that on the 10<sup>th</sup> year 5% abatement and none on the 11<sup>th</sup>. Nucor confirms that is correct. Anton, with DeKalb Economic, states that it is a typical deduction schedule for property. Motion from Caudill (Surber 2<sup>nd</sup>) for approval and Waive 2<sup>nd</sup> reading passed. Bolton expressed that this is exciting for Nucor! Nucor says Thank You. Bolton also states that we appreciate the trust, faith, and investment to Waterloo.
6. Res. 20-07/ Baker Tilley. Duszynski explains that we no longer need 20-07. It is not necessary to have a resolution to transfer funds in Water and Sewer because they are enterprise funds. Baker Tilley advises keeping 3x operating cost in sewer operating and transfer the rest into the sewer depreciation. Duszynski explains that there may have been a sewer bond payment that came out of the water fund. The water fund at the beginning of 2019 was negative but they ended 2018 with a positive balance. It appears that there was a correction done and it came out of the wrong account. If we can fix this the Water will get out of the red. Need to meet with Baker Tilley to go over the finances. Howard explains that the paperwork is missing. Diehl asks to explain Baker Tilley's report. Jessup would like a meeting; he needs to make sure we are not making it worse. Kruse confirms that funds were moved without approval and nothing was stolen. Jessup remarks that it was just a books thing. Jessup asks if we can change name from Sewer Depreciation to Sewer Improvement. Bolton agrees we need to make it the same. Anything above 2 months of operating cost in the operating fund the Clerk Treasurer will move over. Everyone will email availability for meeting to Clerk by the end of the week.
7. Outlook- Jessup got it for free for a nonprofit though Microsoft. It is the full suite. Duszynski explains Alters proposals. They will provide tech support and monitoring, Antivirus and office. The quotes are set up without the police since they do their tech support separately. The office that is the quote it is for government licenses. It does include though getting the police off of rackspace and onto out look exchange. Alter explained that because we are a government we need to have the government license which adds additional encryption and protection. Jessup asks for references? Howard states that we can get them. Diehl confirms the 4-hour response time. Bolton asks how is this different than when we got quotes several years ago? Howard explained that then we went BIG! The town needed new equipment and serverice. Now we need new IT and not equipment! We had problems with Meghann's new computer and took several attempts to get it fixed. Jessup asks if they subcontract? Kruse recommends verifying the response time. Bolton asks if the money would come from all departments? Diehl wants to

know where will the fire wall be? Diehl asks to define "emergency" in SLA. He also asks why no fire wall in all locations? Contract needs changed to 8-11. Tabled.

8. Capital Assets- Duszynski explains that we received a letter from Government fixed asset services. They keep track of any capital assets that were purchased and update it. Duszynski states that she is not sure if that is something that we need to hire out or if anyone from council has heard of this services. They sent us what he did for us last year. Diehl states that they have no functioning website. Bolton remembers that we did need a company when we applied for a grant. Tabled.
9. Insurance Trustees- Duszynski explains that they have inquired whether or not we are interested in a quote for cyber liability or pollution liability. Jessup asks is any of it already in the policy? Diehl would be interested in Cyber for local also but not pollution. Jessup states that pollution is only a corporate problem. Kruse states that ransom ware could be an issue. Diehl believes that we do not do anything that would have a risk of cyber threat. Duszynski will fill out for a quote for Cyber only, and ask why we would need pollution.
10. Marshal Clerk- Howard announces that Don Ladd is retiring. We would like to gift him at the next Town Board Meeting. Jay gave a list of duties and works 26 hours. Jay would like more. The budget is already full. He wants him to do evidence. Council would like it to be an officer instead. Jessup suggests #1 being removed under employment, under preferred 7,8,9,10 removed. Deputies can take care of these duties since there needs clearance to handle evidence/ records. Why is Don doing officer duties? Officers will need to do more. Jay expressed they would need overtime to take evidence to Fort Wayne. Diehl states he was not hired to do any of these extras, but since he was a reserve he already had the credentials, the two prior clerks did not do that. Howard asks Caudill if they have met to discuss the budget. They will meet next week. Bolton recommends pear down, everyone else is. Take it down to 20 hrs. Jessup reviews marshal budget. Diehl stated Jay wanted \$650k budget. Jessup also explains PSLOIT can be taken away by county. Bolton also recommends eliminate extras M-F no benefits. 20 hrs. per week.
11. MVH community crossings Howard explains that Community Crossings is cancelled for July call out. We cannot get people to bid. We need to do 4 streets. 117,000 we would like to try to do it when they do the path at the new park. Asset mat plan and 4-year plan. Next year go outside of the town. CR 27 US 6 to Techo block. We need out to commerce drive. August 11 we will meet with engineers to set if it needs engineered. Hopefully, next year Community Crossings will be back. 2022 the street department wants to slurry 7 roads. Jessup asks if lower the number the worse street? Correct. Jessup asks what is coming into MVH. Howard states 301K, we get 180k in restricted 261 is for wages etc. Fund 203 is only paving. Motion for approval for paving the roads with funds from fund 203 from Surber (Caudill 2nd) passed.
12. DNR Tail- Howard states that she already updated during the Town manager report. Jessup would like to post map on social media.

### **Other Business**

- penalties- Duszynski inquires if we are going to still waive penaltties due to the governors extension until August 15. Motion to waive penalties from Diehl (Caudill 2nd) approved
- Meghann Thompson- Duszynski introduces the new part time deputy Clerk. She is excited to be a part of Waterloo!

**From the Floor:**

- Deb Iddings would like to inquire about adding park speed limit. She wants to know if we do not enforce because of no sign? Howard explains that Jay said we cannot do 10mph without an ordinance. State law is 15mph. That seems high. Iddings also said that they go 40-50 without stopping. There used to be a sign posted years ago. Jessup asks does it have to be posted to be enforced. IC 9.4.526.
- Diehl asks about West street? Howard explains that we had to put in a water main. Only \$2300. The water department did it themselves.

I, Renee Duszynski, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held July 14, 2020, as such appears in the official minutes of said Waterloo Town Council, in my custody.  
Meeting was adjourned at 7:53 p.m.



David Bolton, President



Renee Duszynski, Secretary