

**Waterloo Town Council Meeting
August 27, 2020**

A meeting of the Waterloo Town Council was held on August 27 at 5:30 pm at the Waterloo Town Hall.
Members present were:

David Bolton

Jess Jessup

Ken Surber

Josh Caudill

Pam Howard/Town Manager

Renee Duszynski/ Clerk Treasurer

The following business was discussed, and action taken: Unless specified all votes were unanimous.
Meeting was called at 5:33pm.

Duszynski explains that her and Howard met with all departments heads to go over their ideal budget. The Depot, Park, and Cemetery are not making enough to be self-funded; they were moved into the general fund. Bolton suggests the possibility of raising the rates of the rental of the park and the depot since it is the primary source of revenue. Amtrack does not pay enough to support the wages. The Depot will need new paint soon. They do not make very much on their sales.

Jessup asks about the accuracy estimated revenues provided by Baker Tilly. Duszynski explains that they get their information from the State for taxes, but the miscellaneous revenue is just an estimated guess. Jessup also asks if the budget for 2020 was based on the same estimated revenues their local income tax is less than before. Duszynski will investigate that, she is not sure why there is such a decrease. Jessup added that we are \$34,000 less in estimates this year vs, last year. PSLOIT is down \$25,000. MVH is up not sure why CEDIT is down also. Duszynski explains CEDIT is local tax so it depends on the economy of the area.

Baker Tilly will put together a cash flow based on the Gateway forms from 4B is not working properly but will show if we are over budget. This is an initial meeting to show our spending is over. This is what the department heads needed. It is councils' position to tell them where they need to cut. Jessup asks for the total of estimated budgets. Duszynski \$2.2 million is the estimated budget income. Jessup states the form 1's shows \$500,000 less in spending. Duszynski explains because TIF is not in form 1. They get \$500,000. The budget input in form 1 is based on what was spend last year and gone ever line by line.

The wages for all the Marshals are split between general and PSLOIT. Howard wants to make sure all benefits are accounted for it seems low. Duszynski will go back over wages and benefits.

Bolton asks if they are estimating to look for a car. Howard states \$30,000 for car and \$30,000 for upgrades. Caudill spoke with Jay Oberholtzer and how he believes it will be more like \$41,000. Jessup believes the department heads need to be involved in making cuts where they need to be. Howard states that we will get them involved.

Duszynski remarks that some of the numbers will need adjusted and then Baker Tilly will put together the cash flow.

Duszynski explains that MVH restricted is not in there so that will not need updated. Jessup comments that we need to stop overspending in the marshal department.

Bolton suggests reducing the hours that the depot is staffed and have the cops open it up. Howard states that they will cut their hours to 3 days a week starting in October when the train schedule changes. Then in January we can see where we are. Howard asks about the grant for the Amtrack and what the stipulations are for having the depot open. Bolton confirms that it must be open, but not staffed.

Jessup states we need to figure out what we need to do with the streets. It is councils' job to determine what roads those are. Howard explains we have a PACER plan and that is what we bring to council. Jessup comments that we need to look comprehensively at the proportions of how the levy is spent, it may need shifted again.

Bolton states they must slow the marshal budget, but not cut anyone we have a good department morale. Jay Oberholtzer has built a great department.

The levy was put on MVH because the state kept lowering what they give. Howard states that MVH needs the money, heavy truck traffic is ruining our annexed roads they need engineered and that is costly.

Bolton asks why does the town keep the cemetery? Howard asks how do we sell it? Bolton suggests maybe the funeral home.


How do the townships contribute to the fire department? Duszynski explains most of that comes from Grant and Smithfield. Grant also has their own budget that they pay directly. So, the town gives them a \$94,000 budget but we receive \$33,000 in pay. Grant township owns the computers and some equipment. Bolton points out that the township funds most. Jessup states that it might be worth looking into fire district. Waterloo's truck was purchased in 1995. The town cannot afford a new tire, the radiator is cracked. These issues must be fixed, this is public safety. A lot of small towns are set up like this. Corunna gets little from town, but they have huge fish fries. They bring in \$7,000 each fish fry and \$15,000 at Lagrange's. We need to fundraise. Bolton asks when we can get a CBG grant. Some people were getting \$500,000 for fire truck.

Surber asks about the short falls in the revenue and if it will be worse the next year? Duszynski states that currently it is unknown. Howard remarks that none of our industry shut down. Will meet with Baker Tilly to do cash flows.

I, Renee Duszynski, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held August 27 2020, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:01 p.m.


David Bolton, President


Renee Duszynski, Secretary