

**Waterloo Town Council Meeting
September 8, 2020**

A meeting of the Waterloo Town Council was held on September 8 at 6:00pm at the Historic Depot. Members present were:

David Bolton	Jess Jessup
	Ken Surber
Josh Caudill	Pam Howard/Town Manager
Andrew Kruse/Town Attorney	Renee Duszynski/ Clerk Treasurer

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Communications from the Town Manager:

Howard apologized for sending out unnecessary emails, it was hacked. The old IT pulled the plug early in the switch to the new IT. The old IT would not cooperate with the new IT to resolve the problem.

The Veterans Park grant was closed out. Everything was approved and now we can move forward with phase 2. It is only \$50,000, but we want a splash pad, restrooms, parking, and veteran's memorial. We wanted to do a ceremony for the close out; however, no state officials can attend. The process may have to be 3 phases with restrooms and parking.

Bid tabs came in for the Waterloo DNR trail, Pulver was the lowest and we awarded to them. We are currently waiting on the notice to proceed. Howard explains all the bids were higher than the engineers expected because of the culvert in the ditch, which increased the cost. We can use CEDIT to pay for the difference in price. Fort Wayne trails will punch our way finding signs for \$40, there will also be a map of the Ouabache trail start to end. Ben Parker is okay with it being on county property. Jessup asks if the engineers were involved in the bid process, Howard confirms. He then comments, the engineers did a great job putting it together and making it smooth and apples to apples.

The library must declare a fiscal body, which is the Town. Their meeting is also this evening. We can sign and trade so we each can have a copy. Jessup asks if we were prepared to review their budget. Kruse states it is the same in Steuben County waste. They must do the same thing.

People have been asking about Halloween, other towns do not have it posted. The clerk lists serv states most people are waiting for health departments for more information. As far as we know it is still on. NUCOR is still planning to do the treats before dark according to our knowledge.

Jessup asks about deadlines for Holiday train requirements. Howard has it on her desk. Bolton states that could change if the governor changed his orders. Howard also states that we have not heard yet if they will allow the Holiday train to pass from Canada to the United States.

New Business:

1. Minutes/ Claims- Jessup states that there are not two "n" in Donn. Jessup asks about Baker Tilley and does not remember them saying we spend more than we make during that particular meeting, but his computer died. It was confirmed. Jessup asks to follow up with Baker Tilly. Jessup remarks that there are some typo's but there were no content issues. Jessup motions for approval (Caudill 2nd). Claims- Jessup asks about street department truck payment. Duszynski

explains that it is done quarterly. Likes the report that was put in the packets. Claims approved with motion from Jessup (Surber 2nd).

2. Fund Report- Duszynski asks for questions. Still waiting on bank statement but accurate. Jessup asks Kirby Hobbs what he has coming out. He states insurance was not paid in 2019 and went over budget \$17,000. Asks if they will have to eat that. Jessup asks where it came from. Duszynski states it is part of the fire department General Fund. The initial question was left unanswered.
3. Cares Act- Duszynski explains it is for reimbursement for any COVID expenses. The town of Waterloo was allotted \$72,000 for this fund. In order to get the process started the first step is to have council approve and sign the acceptance. Howard states it also covers payroll. Surber comments that good to be in line. Motion for approval from Surber (Caudill 2nd) passed.
4. Fire Department- Hobbs states that their air packs need replaced. The ones that the town currently has were bought in 2005 with a grant so they are dated 2006. They cannot be used after 15 years, they cannot even refill or test after that. They called Lexipol and they have a 60% success rate with this grant. This is the most expensive item required. Full grant is normally \$5,000. Scott will pay 50% and can also get back to \$1500. Jessup asked if Hobbs is asking for funds for grant and asked if the township will also help to. Hobbs confirms and states that the grant must be under the incorporated nonprofit. Jessup asks if that means the town will own the packs. Hobbs confirms. Jessup states that there is \$95,000 in CCF. This is used for capital improvements and equipment. Bolton asks what the time frame to apply for the grant is. Hobbs states that it opens this fall. In order for price reduction it needs turned in by September. Jessup asks if there is a plan b? Hobbs states that they can keep fabric packs and get new bottles that will fit. The new packs that they would get have straps that are impregnable. This is for situations like Meth production, the fire gear would need thrown away unless the fabric is impregnable. Motion from Caudill (Surber 2nd) passed for Hobbs to apply for the grant.
5. GME Testing- Soil boring on Commerce drive and CR 27 will tell us why it is deteriorating. This also needs done on Center. When the town did Maple, concrete was found underneath. So, when we apply for a federal grant, we need to know what is under there. The cost is \$4740 out of MVH for 5 spots. This saves the cost of change orders for a project due to unexpected issues. Bolton asks when results will come. Howard replies 3 weeks. Motion for approval from Jessup (Caudill 2nd) passed.
6. Meg Zenk Letter- Howard states that she is retiring so this is the letter we prepared. Bolton reads the letter and council signs it. The letter thanked Meg for her dedication to the DeKalb County Council on Aging and the work she has done.

Other Business

Jessup appreciates that the Star covers the meetings, especially since not a lot of people come. Thank you for helping us communicate. Jessup asks Kruse about Cemetery. He has not investigated it yet. It is on the list.

I, Renee Duszynski, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held September 8, 2020, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:53 p.m.



David Bolton, President



Renee Duszynski, Secretary