

**Waterloo Town Council Meeting
October 27, 2020**

A meeting of the Waterloo Town Council was held on October 27 at 6:00pm at the Historic Depot.

Members present were:

David Bolton	Jess Jessup
Josh Caudill	Ken Surber
Pam Howard/Town Manager	Renee Duszynski/ Clerk Treasurer
Katherine Hobbs	

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Budget Hearing 6:00 p.m.

Jessup asks for clarification on total figures on the Form 3. He states that the levy for this year is \$800,000 which is higher than previous years. He adds that is almost a 20% increase in the estimate. Duszynski states she does not have that exact paper in front of her. The town received roughly \$600,000 last year in levy. She believes the difference is that the difference is one number is the max levy and the other is the levy after the circuit breaker has been removed. Jessup comments that Gateway does not make it easy for people to understand. Duszynski states DLGF is not going to make us cut anything. Duszynski worked with Baker Tilly and DLFG and put in the numbers they told her too. Bolton asks if the audience has any questions. Audience member Cheryl Davis asks if MVH is taking over the payment for streetlights. Howard replies yes. Davis also asks if that will influence future projects. Howard replies yes. Caudill asks if the changes to the Marshal department are included. Duszynski replies yes. Jessup makes a motion to approve Ordinance 20-02 for the 2021 Budget (Surber 2nd.) Motion passed. Public hearing adjourned at 6:10 p.m.

Additional Appropriations Hearing 6:10 p.m.

Duszynski is doing budget and entering to Gateway with Baker Tilly and DLGF. There was money left over last year that was not appropriated for 2020. In order the fix the general fund, the town needs to use these other funds. Jessup asks if this is being done for the Cemetery Fund due to the purchase of the mowers. Duszynski explains that the lawn mowers came out of the Park Fund, and the need for additional appropriations in the Cemetery Fund is due to wages. Duszynski states they want to get rid of the Cemetery Fund and connect it with the General Fund. Duszynski explains that the appropriation for Local Road & Streets is because they cancelled community crossings this year and the town has to pay for the paving of Best, Pine, and Douglas. Bolton reads Resolution 20-13. Caudill motions to approve Resolution 20-13 (Jessup 2nd). Motion passed. Public hearing adjourned at 6:15 p.m.

Normal Council Meeting 6:15 p.m.

Communications from the Town Manager:

Howard states NUCCOR donated the pavilion for Veterans Park. Chris Albright unloaded it. Pulver will be volunteering a crew to help set up the pavilion.

Howard then states she was nominated for IMMA, Indiana Municipal Manager's Association, Vice President. Jessup congratulates her.

New Business:

1. Minutes - Duszynski explains that she redid the minutes to fix some grammar errors and format issues. Motion to approve August 27th minutes from Jessup (Caudill 2nd) passed.
Surber states he has a question not about the minutes, but a topic in the minutes of September 8, he asks why we are putting in a splash pad at Veterans Park. Howard explains the community asked for it. Howard states Veterans park will be 3 phases, and the splash pad will be last.
Minutes from the September 8th meeting were approved with a from Surber (Caudill 2nd) and passed.
Minutes from the Special meeting September 10th were approved with a motion from Surber (Caudill 2nd) and passed.
2. Health Insurance- Duszynski explains the insurance break down from Dan Helton. The monthly cost for PHP and The Companion Company, which would provide the ancillary insurances, would be \$22,290.65 per month. United Health Care's renewal cost would be \$22,046.09 per month. She also explains that Helton put together a comparison of what the benefits and deductibles for The Companion Company and United Health Care for the ancillary benefits. Duszynski states to pull out the insurance packet from last meeting to compare. The cost for PHP with the Standard Company through Star Financial would cost \$21209.98 per month. A discussion was held. Howard states there is a huge difference in deductibles. It would save employees a lot of money. Jessup states December 1st is our renewal date so we must get started. Caudill states he appreciates Duszynski and gathering all the quotes. She explains that we have had a difficult time getting a quote from IPEP and they did not have good communication. Jessup states it is crunch time for all those companies with the end of the year coming up. Jessup asks if PHP standard is annual. Duszynski replies yes. Motion to approve the insurance policy from Star Financial through PHP and the Standard Company made by Caudill (Surber 2nd) passed.
3. Bad Debt- Duszynski spoke with Clerk Treasurer, Angela Eck, from Butler and Eck advised this is something that needs to be done that has been neglected. All accounts coded with 95, which are finalized with balances older than 2020, some date back to 2007 need zeroed out. Jessup asks what the how often this should be done, every year or so on. Duszynski states she would like to do this at the end of every year but can be done every six months. Jessup clarifies that this is just a bookkeeping thing, to make the records more accurate. The total of the old debt is \$19,356.20. Motion for Duszynski to make the adjustments to the accounts made by Jessup (Hobbs 2nd) passed.
4. Request for Alcohol at Depot-The Veteran Motor Car Club has rented the Depot and asked if they could gain permission to have alcohol. Howard states there will be less than 40 people at this event. The group will be hosting a Christmas dinner. Jessup asks who will be serving the alcohol. Howard is not sure if they are having someone serve or wanted to bring their own. Jessup would like to research what others do, we possible could be charging more for people to rent the depot and allow alcohol. Howard states ACD uses bartenders but will look into what others do. Tabled until next meeting.
5. Cyber Liability- Duszynski presents the answers to the questions from the last meeting provided by Susan with Insurance Trustees. Jessup asks how much a year it will cost. Duszynski states \$3,528 a year. Bolton asks what prompted this. Duszynski states Renata was looking into this. She explains that our current carrier, Selective, will no longer provide any cyber liability. This is what would be the replacement. Audience member Sallie Pease asks if Keystone provides cyber security. Duszynski states Keystone is just the billing and accounting software, this covers all aspects of the entire town. Tabled until next meeting. Bolton states to add this to next month's agenda.

Meeting was adjourned at 7:53 p.m

I, Renee Duszynski, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held October 27, as such appears in the official minutes of said Waterloo Town Council, in my custody.

A handwritten signature in dark ink, appearing to read 'David Bolton', written over a horizontal line.

David Bolton, President

A handwritten signature in dark ink, appearing to read 'Renee Duszynski', written over a horizontal line.

Renee Duszynski, Secretary