

Waterloo Town Council Meeting
February 9, 2021

A meeting of the Waterloo Town council was held February 9 at 6:00p.m. at the Historic Depot. Members present were:

David Bolton	Jess Jessup
Katherine Hobbs	Ken Surber
Josh Caudill	Pam Howard/Town Manager
Andrew Kruse/ Town Attorney	Renee Duszynski/ Clerk Treasurer

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Cominucation from The President: Howard and Bolton met with the owners from Caleo Coffee Shop for the second time to try to make revenue for the depot. Howard is meeting with the designer and the owners to go over potential renovations for the space. The renovations to the kitchen area would not be major, just need to add drains and electrical.

Communication from The Town Manager: Howard states we received a certificate in the mail from a gentleman named McCague, who had family in the Waterloo Rifle in 1811. He sent the items to Waterloo to be put on display. He also gave the contact information for his brother who would like to send some other items as well.

Main Street is planning a parade and festival for June 5. There would be carnival rides, a car show, food trucks, water ball between police and fire, and music. This will be a one day event. The hope is to bring many families out. Jessup asks if Main Street had enough help. Howard states we have two new people, but they have not been involved much yet. Jessup recommends to put it in the newsletter where we have spots for boards and commissions.

Todd Sanderson, County Commissioner, came in to Town Hall and asked how the county can help in the town. Howard told him about County Road 31 not being owned by Waterloo and we would like help with that. The county is optimistic about getting the Henderson Construction location for the Street Department.

Howard states she spoke with a surveyor working on the Southwest corner of US 6 and CR 27 about the property. She was informed it is being surveyed for another truck stop.

Howard also explains that she is still talking with Marianne Stanley from Habitat for Humanity and Matt Faber about the development of homes.

New Business:

1. Minutes/ Claims: Council reviews the minutes. Surber points out there is an issue with item #3, the "44" is in the wrong place, it should read "44 IPL permits". Hobbs states the sentence should read "Jessup does not" in item #4. Caudill states to remove "MVH pays in" in item #5. Item #8 is missing motion made by Hobbs. Motion to approve with correction made by Caudill (Hobbs 2nd) passed.

Claims: Jessup asks what Legal Shield is. Duszynski explain it is a benefit that we offer to employees for legal assistance. It is a voluntary insurance, and the employee pays for it through payroll deductions. Jessup asks about the claim for the fee for building inspections and if the town recoups any of that? Howard states about half of the cost. Jessup asks if the fee for the IDEM annual. Howard responds yes. Motion to approve made by Jessup (Caudill 2nd) passed.

2. Resolution to Remove Funds: Duszynski explains this is a housekeeping resolution to correct incorrect fund numbers and remove fund with zero balance. If a fund has no activity in or out for over a year it can be declared dormant and removed from the fund report. She also explains that some of our fund numbers do not align with the State Board of Accounts and they need corrected. Motion to approve Resolution 21-01 made by Surber (Jessup 2nd) passed.
3. Zoning Ordinance: Howard explains that the Town went to Plan Commission to change the size of the sign that can be placed at the Industrial Park. The Plan Commission approved an update to reflect a 140 square foot allowance. Bolton states that the new facing will allow for more business to have a spot if desired. Bolton clarifies that this is Ordinance 21-01. Motion by to approve Ordinance 20-01 made by Jessup (Bolton 2nd) passed.
4. Cyber Security: Duszynski explains there is a 12-month and a 36-month Silver and Platinum. Jessup states it may take up to a year to get to understand how the program works. Jessup wants to know how often the test are done and how many people. The quotes are for 25 people, Duszynski explains that is how many email addresses the town owns. Hobbs asks why is price per month different? Duszynski states she is not quite sure and can have Tom Alter come explain. Jessup is concerned that there could be an issue with ensuring the employees were utilizing the training properly. Duszynski states they would be wasting money if the employees were not participating. Hobbs remarks that she was the one who initially brought this up because of insurance but feels that it is not worth the money. Council agreed to not pursue the topic any longer.
5. Campbell and Fetter CD: Duszynski explains the CD for the Cemetery Endowment Fund is up and should match the correct amount in the Cemetery Endowment Fund. Jessup asks if we need to have a CD? Duszynski explains that it is not necessary, but it earns more interest. Duszynski explains that since they changed the amount in the Endowment it should now reflect \$15125.13. Motion to renew CD for amount in endowment fund and move the difference to the bank account in Horizon made by Jessup (Surber 2nd) passed.
6. Outstanding Checks: Duszynski explains this is another housekeeping item. Outstanding checks from 2018 cannot be cashed. There are 6 checks for a total \$1010.05 that gets receipted back into General Fund. She also explains there does not need to be a motion, just reflected in the minutes.
7. Sexton Contract: Duszynski explains that when she was issuing the 1099 for Anthony Ley it was realized that there was never a contract signed that David Kruse had advised to be done in February 2020. Bolton asks for feedback on the performance of Ley as Sexton. Howard states his services are very well received. Jessup asks if the contract was approved by Kruse? Kruse states yes, he wrote it. Surber states there was an issue with people in wrong spots. Did that get resolved? Howard states she is not sure. Motion by Jessup (Caudill 2nd) passed.

Other Business:

Duszynski goes over Fund Report. She explains that she has closed out the year for 2020, but has not finished reconciling for the month of January and will send out the final report when it is completed.


Jessup asks about the office remodel if we are going to have to move our meetings there due to the Depot renovation. Bolton states we need to stay ahead. He also explains that the Depot is in the TIF district so they can pay for that, but Town Hall would be paid for by the General Fund.

Howard states that in her meeting with Sanderson he assured that PSLOIT will not be taken away.

Jessup asks about the downtown development. Howard states BIGGS was not happy with the market rate study. They want to do affordable housing and suggested a mix between the two. Howard and Duszynski will go look at Decatur to see their buildings.

Meeting was adjourned at 7:14 p.m.

I, Renee Duszynski, the duly qualified Clerk/ Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held February 8, as such appears in the official minutes of said Waterloo Town Council, in my custody.



David Bolton, President



Renee Duszynski, Secretary