

Waterloo Town Council Meeting  
March 9, 2021

A meeting of the Waterloo Town council was held March 9 at 6:00p.m. at the Historic Depot.

Members present were:

David Bolton	Jess Jessup
Ken Surber	Pam Howard/Town Manager
Josh Caudill	Renee Duszynski/ Clerk Treasurer
Andrew Kruse/ Town Attorney	

The following business was discussed, and action taken: Unless specified all votes were unanimous.

**Communication from The Town Manager:** Howard states the blue lines on the floor show the design from Red Flip for the coffee shop. Howard describes the workstation. Marc and Irene Ulbrich from Caleo designed it along with Red Fil. The quote also will include fixing the double doors. The floors will stay as is, but a drain will be added. Red Fil is also coming to the Town Hall to discuss those renovations as well. Howard also met with another gentleman to design the Town Hall, a best practice to get more than one opinion. Redevelopment has agreed to pay for the Depot. Jessup asks if the Town Hall will include renovating the Clerk's office. Howard confirms. A gentleman from the audience asks about the coffee shop. Howard explains the town has been pursuing a business to come in and run a coffee shop. Their goal is to be in the Depot by June 1<sup>st</sup>. The next step will be to begin discussing the lease.

Cemetery Clean Up is March 29<sup>th</sup>, 30<sup>th</sup>, and 31<sup>st</sup>, it will be advertised in the KPC paper. The town is also looking for a part-time seasonal cemetery/park employee. Dennis Ford is moving and has turned in his keys. The job opening will run in the paper part of this week and next week. Two applications have been received so far.

INDOT wants to hook up to our sewer at their location on US 6. The lift station is older and needs to be upgraded. INDOT is asking us to provide that. Howard would like to negotiate. The town will get quotes from Wessler and Common Wealth Engineering. The town needs to be ready for growth on the Southside.

CIT Training is "Crisis Intervention Training". The ResCare homes in County Village are having some issues, Howard spoke with Yolanda, from ResCare about the residents calling for Police assistance. Kruse wrote a letter also to ResCare about the issue. ResCare inquired if our officers had CIT training. Howard found out that only Steve Brady has it, and Burkhart would be a great candidate to go through the training. It is provided in Fort Wayne at Parkview. Jessup asks if this is standard training. Howard states yes, but it was just never done. Jessup asks if it allows them to diffuse in unstable situations and give more access to mental health resources. Bolton states it is a strain on our resources when there is only one officer at a time unless there is a severe situation.

Howard states she met with USDA and Midwestern. The loan application for the renovation to the wastewater collection system is close to being able to submit.

**. New Business:**

1. Minutes/ Claims: Minutes- February minutes were reviewed. Motion to approve with corrections made by Jessup (Surber 2<sup>nd</sup>) passed. The corrections were to clarify Sanderson came to the Town Hall. Claims were reviewed. Caudill asks what ASCAP is. Howard explains we need it to be able to have music at our events and has to be renewed annually. Caudill asks what SAM is. Duszynski explains it is the number the town has to use to apply for any federal grants and also has to be renewed. Motion to approve claims made by Caudill (Jessup 2<sup>nd</sup>) passed.
2. Fund Report: Jessup asks about the Depot. Duszynski explains there is a sub fund out of the general fund that wages for the Depot come out of now. Jessup asks if water and wastewater are making money? Yes, water only makes about \$1,000 per month. Wastewater makes about \$30,000 per month.
3. Grave Openings: Jim Dunn, the grave digger, came in and the town is the lowest paying in the area for grave openings. Howard also spoke with Tony Ley, the Sexton and he agreed. Howard reviews the prices, the current rates and the comparable near us. Surber states it is redundant to show \$450 for one and \$2,700 for 6, there is not a discount. Jessup agrees it is peculiar wording. Duszynski states should not holidays, and weekends be more. A Discussion was held. Raise the rates to \$500 on weekdays and \$600 for holiday/ weekends for grave openings. Infant and cremations is \$200 weekdays and \$300 for holidays and weekends. Motion made by Jessup (2<sup>nd</sup> by Surber) Passed.
4. Part-time Street Dept: Howard explains that we no longer have our summer help, John Gurtner, is not coming back. The street department would like to have a year-round helper. This position would be 29 hours in the summer and less in the winter. Duszynski put it in the budget already for up to \$19,000. Motion to approve posting a part time street department position made by Jessup (Caudill 2nd) passed. Surber states during the snowfall sidewalk walks were not cleared. Howard states property owners are responsible, we might need to provide education.
5. Midwestern Contract: Mark Sullivan with Midwestern explains after meeting with USDA this is the next step. They approved the PER and environmental report. Laura Hamman, USDA is working on underwriting. She will have it submitted in the near future. They will issue a letter of condition, which explains the amount of the grant and loan. Jessup asks had IDEM approved the PER. Sullivan states that IDEM does not care how it is paid for just the timeline, which has been approved. The design phase was slated to start in February. IDEM knows what is being proposed and has not been objected. Jessup asks if most of the work will be in the storm water systems and not the whole plant? Sullivan confirms and explains overflow and Inflow and Infiltration (I&I) during a rain event. Also new headworks replacing key components and pumps. Bolton states he appreciates the work Midwestern has done. Mark states the next step is the contract goes to USDA for the approval as well. The utility departments are going to Union City to see their new headworks. Kruse reviewed it and stated it looks good. He adds it is very fair and standard. Motion to approve contract with Midwestern made by Jessup (2<sup>nd</sup> by Surber) passed.
6. **Other Business:**

Floor: Bill Hubart asks what hours the coffee shop will have. Bolton states it is still a work in progress based on the business and the train activity.

Meeting was adjourned at 7:17 p.m.

I, Renee Duszynski, the duly qualified Clerk/ Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held March 9, as such appears in the official minutes of said Waterloo Town Council, in my custody.

  
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David Bolton, President

  
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Renee Duszynski, Secretary