

Waterloo Town Council Meeting  
April 13, 2021

A meeting of the Waterloo Town council was held April 13 at 6:00p.m. at the Historic Depot. Members present were:

David Bolton	Jess Jessup
Katherine Hobbs	Ken Surber
Josh Caudill	Pam Howard/Town Manager
Andrew Kruse/ Town Attorney	Renee Duszynski/ Clerk Treasurer

The following business was discussed, and action taken: Unless specified all votes were unanimous.

**Communication from Committee:**

**Plan Commission-** Howard put in the Newsletter that there was a need for a Democrat position. Mary Daniels came in after seeing the newsletter. Daniels sees a future for Waterloo and growth. Bolton has been on plan commission since 2010 and it has never been full, so this would be good. Motion to approve Daniels for the Democratic seat made by Caudill (Surber 2nd) passed. Daniels adds she has always lived here and looks forward to the appointment,

**Redevelopment-** Pease states 325 Sheridan flooded, and needs torn down. The town received enough money from Insurance to cover the cost. The Redevelopment Commission chose MF Projects since they are local. MF Projects will put stone down for parking lot for the Fire Department.

Pease explains the depot needs painted and they received a quote from Redfli, and it was approved for \$19,995.00. The exterior will be washed, sanded, and painted. The paint will be guaranteed.

Redevelopment agreed to pay for the renovation of the depot for a coffee shop. Pease would like to see any of the kitchen fixtures given to Quiet Night if not needed by any other department in town. The cost will be \$67,000. Caudill would like to see more than one quote. Surber is concerned Caleo Café might back out. Howard reads letter of intent. Howard explains that the town is working on a lease with Kruse. Jessup asks if the lease will be done prior to the start. Howard is meeting with Redfli and the Ulbrich's to discuss the timeline. Surber asks about the length of the lease. Howard would like to pursue 3 years but will re-evaluate the utilities after one year. Pease asks about tables and chairs. Bolton asks for a motion to allow the town to take appliances, if not it will go to Quiet Night.

**Communication from The Town Manager:** The parade is June 5<sup>th</sup>. Main Street will make forms, for the floats and vendors. There will be a bounce house, water slide, and hamster balls. There are plans for a stage for a dance group and two bands in the evening. The Police Department will have their trailer, and the Fire Department will be grilling.

June 8<sup>th</sup> the Cushman's are coming to town, the Lions Club will help grill. They are vintage scooters, and they showed interest after the town hosted the Old 27 Tour last year. Jessup asks if the Old 27 Car Tour will still happen? Howard states that they will also come in August.

Town Wide garage sale will be June 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>. The farmers market will also start that same weekend.

Wessler Engineers asked Howard to speak about the BOT Project with the town in the IMMA virtual conference.

There is a Lowes Grant for the Park grant that will help with the splash pad.

### **New Business:**

1. Minutes/ Claims: Minutes- March 9<sup>th</sup> minutes were reviewed. Hobbs was not present at the March 9<sup>th</sup> meeting. Hobbs states Ulrich needs changed to Ullrich. RedFlip needs changed to RedFit. Duszynski states they were written that way since that is how they were referred to in the meeting, and that at the time that is how they were thought to be spelled. Hubartt also needs changed. Caudill asks who Tom Alter is with add formally with BD Management. Motion made by Jessup (2<sup>nd</sup> by Caudill) for approving minutes with corrections. Passed.
- Claims- Surber asks about the Depots rental returns. Duszynski states the town refunds the deposit. Surber wants to make sure they are not turned down. Caudill asks if the check for RedFit have been sent out. Yes.
2. Fund Report: Jessup asks if the Depot is back up and running. Howard replies it will be shortly. Jessup asks about the sanitation fund. Howard states its negative due to unpaid bills.
3. Wastewater Employee: Lalonde explains Marcia Coe left for Garrett. He recommends Jeff Howard. Jessup asks Pam Howard the Town manager to explain the nepotism law. Howard explains that there is no direct supervision. Kruse clarifies Pam Howard is not in the position to hire and fire or effect pay, as that is determined by council. Jessup would like it in writing from Kruse, so it does not break the law. Motion to approve Jeff Howard for the wastewater position made by Surber (Jessup 2<sup>nd</sup>) passed. Duszynski will attach letter from Kruse to official minutes.
4. Cemetery Position: Wolfe states Dennis Ford left so the town needs someone to replace his position. James Ely has applied, and Wolfe recommends him for the job. Motion made by Caudill (Jessup 2<sup>nd</sup>) for approval for James Ely passed.
5. Street Dept Part-time Position: Wolfe states he interviewed and recommends Avary Schmidt. Howard states the Town had Antonio Gonzalas picked out, but he resigned prior to starting. Duszynski explains this position was built into the budget. Wolfe explains that there would be less hours in the winter. Motion made by Surber (Bolton 2<sup>nd</sup>) to approve Avary Schmidt for Street Department position passed.
6. Bobcat Lease: Hjelm received a quote from John Deere today as well. Hjelm first spoke with Bobcat about the municipal trade in program: in 2019. The funds were not strong then, so it got put into 2020, but still had issues with the funds. This year is better. Baker Tilly has taken out the initial cost from Wastewater and split the yearly payments between water and wastewater in the budget process. John Deere now provides the same program. The John Deere program also has the same yearly fee. The street dept already uses this program. There is a \$20 difference in the quotes. The John Deere had better specs and more hours of use. Jessup asks how long is the lease? Hjelm states as long as the program is offered. A discussion was held about the benefits of the program. Bolton states the higher cost is justified due to the extra benefits. Motion made by Jessup (Caudill 2<sup>nd</sup>) to approve the lease from John Deere passed.
7. Police Fund: Duszynski explains that the police department needs a fund for a grant they received. Duszynski reads the resolution. Pease asks about the grant. Oberholzer explains the town was awarded \$69,000 for body and car cameras, and a server to hold the data. This is a reimbursement grant. The town will pay for it and then it needs reported for reimbursement within two weeks. Oberholzer asks for permission to sign grant and send in. Motion to approve resolution 21-02 made by Caudill (Surber 2<sup>nd</sup>) passed.
8. Cemetery Ordinance: Howard states last month the town approved changes in pay for the sexton and for the grave digger. Hobbs points out Cremation and Infant weekday rates are missing. Bolton states to table until corrections are made. Jessup asks Wolfe about the size of cremation receptacle; Wolfe is not sure. Jessup wants to make sure it is within the size of a small interment.
9. Gibson Tax Abatement: Duszynski explains it needs renewed every year if it complies. Pease asks why is this not approved by redevelopment? Duszynski explains in 2018 redevelopment did approve it and then it went to council who has final approval; therefore, they are the body who signs each year. Motion made by Jessup (Surber 2<sup>nd</sup>) to approve tax abatement passed.

10. Proposal Fiber Feasibility: There is a need for fiber, the town needs a feasibility study. AES was supposed to get the study but never did. This will show the layout, revenue, and details. This study will be conducted by Spartan Net out of East Lansing, who has done fiber in towns similar to Waterloo. Cheryl Davis asks is this not the same as before? Duszynski explains this will have the lines run underground not on poles. This would also be for the entire town, not just for the industrial park. The town would also own this. Jessup asks when it was decided to own it? Hobbs states they will present all options. Duszynski explains this study will show the business model. Bolton asks what fund the town will be using? Hjeltn asks about how Garret was using AES. Howard explains that they are hung on poles and AES runs the business but Garret owns the actual fiber. Duszynski explains CEDIT and CCF will be the funds used to pay for the study.

Jessup asks how much the June settlement will be. Duszynski explains that the exact amount is unknown since you cannot know if everyone will pay or if people will pay extra. She states that it will be around \$300,000 Jessup states that the Town Hall project should be held off until June. Motion to approve the feasibility study made by Jessup (Hobbs 2<sup>nd</sup>) passed.

**Other Business:**

**Floor:** Pease discusses there is a drop-off by the sidewalks near the school. Pease asks if they are finished. Wolfe explains that Pulver is continuing to work on the area. Pease also states there was a gentleman at the park with a snake around his neck.

I, Renee Duszynski, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held April 13, 2021, as such appears in the official minutes of said Waterloo Town Council, in my custody.  
Meeting was adjourned at 8:00 p.m.




President, David Bolton



Clerk- Treasurer, Renee Duszynski

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

May 11, 2021

  
Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

Town of Waterloo

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 30 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 513,861.52.

Dated this 11th day of May 2021.

  
DAVID BOLTON

  
JESS JESSUP

  
KATHERINE HOBBS

  
KEN SURBER

  
JOSH CAUDILL

Signatures of Governing Board