

**Waterloo Town Council Meeting
January 12, 2021**

A meeting of the Waterloo Town council was held January 12 at 6:00p.m. at the Historic Depot.
Members present were:

David Bolton	Jess Jessup
Josh Caudill	
Pam Howard/ Town Manager	Renee Duszynski/ Clerk Treasurer
Katherine Hobbs	Andrew Kruse/ Town Attorney

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Communication from The President

President Bolton notes that the yearly elections need to be done. Motion for David Bolton to continue as Council President made by Jessup (Caudill 2nd) passed. Motion for Jess Jessup as Vice President by Caudill (Hobbs 2nd) passed.

Bolton asks to move Thomas Everetts to the beginning since he left work. Everetts states he is here to ask for a propane tank on his property. Everetts explains it will cost \$7,200 to run 500 ft of gas main to the home that he is building on West Street. Jessup asks Code Enforcement Jon Williams if there are any codes against it. Williams states that there are not any codes against it and that it is unfair to charge if it stays within the guidelines of setbacks and property lines. Everetts shows a map to council of the location of the proposed tank. Jessup notes there is no rule against it, so it really did not need approved by council, but may be something that needs addressed in the future in the zoning ordinance. Bolton commends Everetts for coming to the council.

Communication from the Town Manager

Howard informs that there was a flood at 325 N Sheridan. Howard explains that Troy Mechanical was checking the heat in all of our empty buildings to make sure that everything was working properly. She had Marshal Oberholtzer go to the home to make sure there were no intruders, and he found the leak upon arrival. A pipe in the upstairs bathtub broke causing 89,000 gallons of water to leak throughout the house. The ceilings were ruined, and the furnace was submerged underwater. Reese Excavating and Chris Albright will be quoting a tear down. Fire Chief Kirby Hobbs asks if the empty space could be used for a parking lot for the firemen to park when out on calls. Howard states that is something that can be looked at, but it will be up to the Redevelopment Commission.

The final balance sheet has been uploaded for the USDA Grant for the Sewer plant project. Laura Hamman, from the USDA, will see if it is good to submit. Howard explains that Midwestern Engineers is currently our hold up. They have not been prompt or responsive. She explains that we need to see if we can even get the \$8M. Jessup asks Howard to refresh everyone's memories. Howard then explains the situation with IDEM and the agreed order. The town has 4 years to fix the problems with the SSO's and the I&I at the sewer plant.

Redevelopment signed the papers for the BOT for the I-69 sewer extension. The process is moving along nicely. This is a \$1.75M, 10-year loan. The payments start in July of 2021.

New Business-

1. Minutes/ Claims: Minutes from November 10th were reviewed after corrections. Motion from Jessup (Hobbs 2nd) passed.

Minutes from December 8th approved with two typing corrections with a motion from Caudill (Jessup 2nd). The corrections were that classed should be classes and \$667 should be \$667,000.

Minutes from December 11th need the date on the first page changed. Motion to approve from Caudill (Bolton 2nd) passed. Jessup was not present and abstained.

Claims- Jessup asks about the cost of cleaning of the Depot. Duszynski will investigate it. Motion to approve claims made by Jessup (Caudill 2nd) passed.

2. Fund Report: Duszynski explains she is cleaning it up. The depot fund needs to come out of the negative. She explains that the best way to do this is to make a correction of errors and change the appropriation codes. Since the General Fund has money left over that was not expected she can go in and change the codes of things that were paid for by CREDIT for the General Fund, that will free up CREDIT money to use for the depot. Bolton clarifies that it will not take anymore money out of CREDIT, Duszynski explains it will not. Jessup expresses appreciation about the progress that has been made and excited for the next year to see how far it comes.
3. Code Enforcement Report: Williams presents his report for the year as code enforcement. The total of all the cases brought in \$7484.86. in revenue. He stated that 44 ILP Permits brought \$2,700. Bolton enjoyed seeing improvements. Jessup asks if there is anything Williams' needs. Williams states there is not.
4. Police Report: Oberholtzer reviews the report that he previously sent out. There were 201 traffic tickets and 507 warnings. Highlights include 80 traffic accidents, 162 assists usually Sherriff or County. He states that they check 76 doors nightly. He notes that they retained all the officers.

He explains that the 2011 Chargers engine was changed out. He remarks that this is the third one. They started a Kennel project for short-term holding of animals since the shelter is moving farther away.

Officer Heffelfinger was sent to Resource Officer School. Heffelfinger goes to DeKalb Central on his off days. Heffelfinger states in 8 hours he had 8 students who disliked police, but the majority were responsive. He states he felt good about investing in the children. Oberholtzer remarks that it takes a special officer for these programs and believes that person is Heffelfinger.

Steve Brady is still working on the camera grant.

Oberholtzer explains that due to new legislation that they are also required to change wording in use of force policy. He reads the new verbiage. Jessup asks when it is due. Oberholtzer explains it is due January 31st. Jessup expresses that he does not like dealing with topics last minute. Motion to approve the new wording for the use of force policy made by Jessup (Caudill 2nd) passed. Oberholtzer notes that they are also reviewing the pursuit policy.

Duszynski got information on a vehicle from Rushville. Oberholtzer went and looked at it. It had 29,000 miles, very clean, and looks almost new. He explains he got permission from Caudill to authorize the purchase and will have to get the lights and decals installed still. The plan is to take the 2009 out of service.

5. Community Crossing: Howard explains that it is open for enrollment. There are two roads; Commerce and County Road 27. With the program the town will receive a grant to pay 75%. She states that we can use the funds in Local Road and Street and MVH to pay the 25% contribution. This project will cost us \$116,349.25. January 29th is the deadline to file the application. Jessup

asks how many feet. Howard replies that she is not sure. Jessup asks how high is this on the priority list. Howard states very high with the truck traffic we have and the new addition of True Core. Motion made by Caudill (Bolton 2nd) to approve the application for the Community Crossings grant passed.

6. Fire Contract: Duszynski presents the Smithfield contract. Jessup asks if it is keeping us on costs. Kirby Hobbs states we split Smithfield so there is not much cost upkeep. Motion to approve contract made by Jessup (Hobbs 2nd) passed.

Duszynski presents the Grant Township contract. She explains the conversation with Grant Township. They wanted to see a breakdown of the cost of insurance and want a better understanding of the line "use of equipment" Kirby Hobbs explains that they do have separate equipment but when they go on a fire call, they grab gear and go. Jessup asks who pays the employees. Kirby Hobbs states both. Duszynski explains that she runs a payroll and pays them twice a year and Grant Township does the same thing. The wages are based on what each entity has set up in their budgets. Jessup asks who is listed as the insurance name. Duszynski states that it is listed as Waterloo Grant Volunteer Fire Department. Jessup asks if there is a board. Hobbs explains that they do have a board. Jessup asks why there is not members of the Townships and Council on the board. Kirby Hobbs states that was how it was set up in their bylaws. Jessup asks who owns the building. Kirby Hobbs replies that the town does. Bolton states he appreciated going to the meetings, it created great communication between the entities. Lastly Jessup asks how much the agreement is and if it changed from last year. Duszynski states that it is \$17,447.00 and did not change it from last year. She also explains that after the year is closed out that there will be a meeting with the fire department, the town, and Grant township to review. Motion made by Jessup (Bolton 2nd) to approve the contract passed.

7. Zoning Ordinance: Howard explains that it needed to be ran in the paper and is tabled until next meeting.
8. Cyber Liability: Howard explains the email form BD Management. There was a breach, and they were able to fix it. Hobbs clarifies that the breach was on BD Management, not on the town, but could still leave us vulnerable. Motion to approve by Jessup (Caudill 2nd) passed. Jessup states it is cheaper than Security training.
9. Security Awareness Training: Bolton questions why we will need this if we have an IT company. He expresses that this would make a town employee in charge of our security. Hobbs explains that this is very comprehensive. She explains that they have videos and modules to test each individual and their knowledge. Jessup states that he has had training like this. Subject tabled to review further.
10. Grant Writing: Duszynski explains that she reached out to the Clerk Treasurer of Churubusco, who is well known and respected in the profession. Duszynski explains that she gave information on the programs of becoming a grant writer and the benefits of the town. It would help to be able to go for more grants and to not have to incur the cost of hiring a grant writer. Typically it is a class held weekly in Indianapolis, but is not sure what it will look like due to COVID. Jessup asks if she will have time to pursue this, Duszynski explains that she will. Bolton states this would be great for the town and to keep the council informed of when the program opens up.
11. 2021 Insurance: Jessup asks if there was something missing from the packet. Duszynski explains that it was sent in an email previously. Prior to the end of the year the Liability Insurance through Insurance trustees renewed, and Caudill suggested that this be brought up at a public meeting for the record. Motion to approve the renewed insurance policy as the same as last year made by Jessup (Caudill 2nd) passed.

Other Business:

Jessup presents AIM bills Senate bill 42 and House Bill 1164. He explains that SB 42 will not allow budgets to lower for public safety. He explains that HB 1164 restricts regulations on small cell towers.

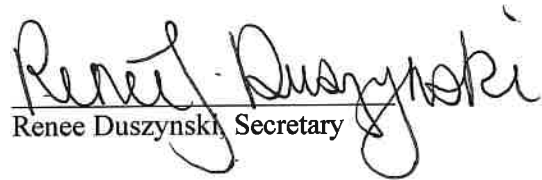
This limits local government and takes the power for towns to make their own decisions away. He urges the community to research and reach out to your local legislator.

Meeting was adjourned at 8:03p.m.

I, Renee Duszynski, the duly qualified Clerk/ Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held January 12, as such appears in the official minutes of said Waterloo Town Council, in my custody.



David Bolton, President



Renee Duszynski, Secretary