

Waterloo Town Council Meeting
February 8, 2022

A meeting of the Waterloo Town council was held February 8, 2022, at 6:01p.m. at the Waterloo Historic Train Depot present were:

Jess Jessup	Ken Surber
Katherine Hobbs	Josh Caudill
Greg Iddings	Pam Howard/Town Manager
Renee Duszynski/ Clerk Treasurer	Andrew Kruse/ Town Attorney

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Communication from the President: Jessup thanked the street department and all the employees who helped do a great job taking care of the snow issues during the snowstorm.

Communication from Committees: Jessica Miller is serving the four (4) year term on the Park Board. Council went through the Warming Station. Jessup asked if any of the interior walls were supporting. Iddings did not think so. Jessup asked council to contemplate changing the Friends of the Depot ordinance to allow Friends of the Depot to proceed as they wanted.

Communication from The Town Manager: For the third (3rd) year, Howard attended the state of cities of DeKalb County. Howard updated how Waterloo wants to move forward in 2022.

Howard explained there is still a need for members on following boards: 2 Redevelopment, 1 Park, 3 BZA, and 1 Plan Commission.

Howard stated Monday February 7, 2022, a downtown development meeting was held. Progress of the east side of the downtown was discussed. Resources and information were given to business owners to help move forward.

The town is seeking two (2) part-time depot workers. Currently there are two (2) employees covering both day and night shifts.

Communication from The Clerk Treasurer: Duszynski updated on year end and explained year end is going well and should be done by the end of the week. Courtney Sutton has been helping and learning the process. SBOA is coming to audit in the next week or two.

Boards and Committees: Friend of the Depot is meeting next week.

Approval of Minutes and Claims: Minutes and corrections from January 5, 2022, were reviewed. Motion to approve as corrected made by Caudill (Hobbs) passed. Minutes and corrections from January 11, 2022, reviewed. Motion to approve as corrected made by Caudill (Iddings) passed.

Claims: February 2022 claims reviewed. Jessup asked about the claim for work done on the project west of I-69. Howard explained Chris, Dan and herself went through the quote before it was approved by redevelopment. Jessup stated it would be good practice to have it signed off by the department head as well. Motion to approve made by Hobbs (Caudill) passed. Duszynski explained the year end claims. Jessup reviewed the claims process and does not think that this needs to be done.

New Business:

1. Stellar: Tabled
2. CCD Fund: Duszynski explained that the Cumulative Capital Development fund is used for capital projects and has its own tax rate. It can be set up to \$0.05 and the Town's is currently \$0.41. This can be reestablished to be the higher rate and will result in roughly \$5,000 in additional income next year. Duszynski will have Baker Tilley assist in the process since she has never done it before. Jessup stated it should be done as it comes up and to proceed.
3. DeKalb Visitors Bureau: Howard stated she's been asked to represent the town of Waterloo on the DeKalb County Tourism Commission. The council would need to appoint her for this. Caudill questioned if it'd be an issue since Howard lives outside of the community since the letter suggest the representative be from the community. Howard represents the Town as the Town Manager, and shares an interest in the Town therefore it will not be an issue. This is a two (2) year term. Jessup thinks Howard will be a good fit and suggested finding a backup in case she is unable to attend. Motion to approve made by Caudill (Surber) passed.
4. MVH Vehicle: Wolfe was only able to get one (1) bid for \$48,075.00 from Jim Schmidt. Ben Davis is unresponsive since August 2021. Wolfe spoke with Shepherds Dodge, and they no longer sell Fleet vehicles. Shepherds Chevrolet will not give a quote at all. Yoder Ford was able to pull up a comparable vehicle but are no longer able to offer a fleet vehicle. Chevy is still approving fleet vehicles and it takes 6-11 weeks. The first quote came in about \$1,000.00 less but has gone up due to time passing. The current quote from Jim Schmidt is for \$48,305.00. The last vehicle purchased was in 2005. Duszynski reviewed funds, there was \$37,000 budgeted for this year for a new vehicle and MVH ended the year with roughly a \$30,000 surplus. Jessup asked if it had everything that is needed. Wolfe reviewed upgrades needed. Wolfe stated the street department would be keeping the current vehicle as a backup. Motion to approve quote made by Iddings (Surber) passed. Surber stated if things are harder to get, now is the time to purchase.
5. Verizon cell phones: Howard presented quote from Verizon. The Marshal's department currently have Verizon cell phones. When Howard first came to Waterloo, the phone was under contract with AT&T. The contract is now up with AT&T, presenting a cheaper price. AT&T is currently \$430.00/mo. Switching to Verizon would save about \$2000.00/yr. Discussion was held. Motion to approve made by Hobbs (Iddings) passed.

Old Business:

1. Cyber Liability: Duszynski presented informational material and two (2) new quotes. They have lesser limits at \$500K & \$250K, but lower premiums. The original was \$4,727.00 for a \$1 million premium. Discussion was held. Caudill thinks it would be more effective to spend money on more protection and training. Discussion of options was held. Duszynski will work with Caudill and Hobbs to find the best path.
2. Lions Club Lease: Jessup presented the lease that Kruse prepared. This lease will go through the end the year (2022) and will need reviewed. Jessup reviewed section 10 concerning termination of the lease if necessary and terms of use. Surber stated the Lions Club has reviewed and is in agreement. Motion to approve made by Caudill (Hobbs). Surber abstained due to his role as secretary of the Lions Club.
3. Park Board Ordinance: Duszynski stated that this is actually the second (2nd) first (1st) reading due to corrections. Jessica Miller nominated for a four (4) year term. Motion to approve made by Surber (Iddings) passed. Jessup reviewed changes in the ordinance and asked for questions.

Jessup clarified that no more than two (2) members can be of the same political party; it does not have to be two (2) democrats and two (2) republicans. There can be an independent. Motion to approve made by Caudill (Hobbs) passed. There will be a second (2nd) reading next month.

4. Peneton RR Crossing: Howard reviewed questions that were previously introduced. Waterloo is responsible for keeping up with the safety of the closure with signs etc. Howard contacted NERC; there are 228 crossings there. Center has 3181, Wayne has 5399, CR 31 has 924. Oberholtzer and Wolfe did not think it was beneficial. Howard will reach out to the fire Chief, Kirby Hobbs, as well. Caudill and Hobbs are not in favor. Council has no interest in moving forward.

Introduction of Ordinance:

1. **Sewer Use:** Tabled

2. **Zoning:** Kruse stated it is two (2) parts. The confirmation and adopting needs done first then the resolution. Jessup explains that it has gone to Plan Commission. Chris Johnson of CJ Racing wants to put in an engine repair shop. There were no complaints from neighbors and has passed Plan Commission. This will change the zoning from urban residential to neighborhood business. Motion to approve the confirmation and adoption of the findings of the Plan Commission, made by Iddings (Surber) passed.

Ordinance 22-01 amending the zoning ordinance was presented. Motion to approve made by Caudill (Surber) passed.

Other Business:

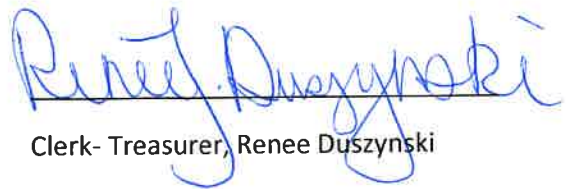
Floor: None

I, Renee Duszynski, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held February 8, 2022, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:44 p.m.



President, Jess Jessup



Clerk- Treasurer, Renee Duszynski