

Waterloo Town Council Meeting
January 11, 2022

A meeting of the Waterloo Town council was held January 11, 2022, at 6:00p.m. at the Waterloo Historic Train Depot present were:

Jess Jessup	Ken Surber
Katherine Hobbs	Josh Caudill
Greg Iddings	Pam Howard/Town Manager
Renee Duszynski/ Clerk Treasurer	Andrew Kruse/ Town Attorney

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Communication from the President: None

Communication from Committees: None

Communication from The Town Manager:

Main Street met for the first time and worked on the event calendar. The Train Depot open house has moved from the second Saturday to the first Saturday; April – October 11 a.m. – 1 p.m. The Train Depot can still be rented during this time. Waterloo Town garage sale will be Memorial Day Weekend. The summer parade and festival will remain the first Saturday of June. Main Street is still planning National Night Out and Old Car 27 tour in August. Treats before dark has worked very well on Saturday. The date for treats before dark will be determined closer to time. December will have the tree lighting and holiday block party. Main Street would like to try Food Truck Friday. This would replace the farmers market that is not doing well. Main Street is working on a logo to have shirts made. Main Street is also looking into a 5K. Main Street would like to expand Waterloo's visibility to surrounding areas.

New board members are needed for the following: 1 park board, 1 plan board, 2 redevelopment and 3 for BZA. Members of boards must be residents and be voting citizens.

Communication from The Clerk Treasurer: Duszynski reviews the two fund reports. The first report is year end prior to the December settlement and the general fund had \$394,041. The December settlement is meant to fund the town finances from January to June. After the settlement was applied the general fund has \$708,976. It was projected that the town would end with \$567,318. This shows that the town is growing reserves. Duszynski will continue to work on closing the year out and the Annual Financial Report.

Reports from Official Boards and Committees:

Friends of the Depot are working to get information to the town for finances and cleaning. Jessup commented, the original ordinance may need updated to reflect the current set up of the committee. Iddings would like to have that happen. The ordinance will be looked at. The committee will meet in mid-February.

Approval of Minutes and Claims:

Jessup reviewed December minute corrections. Motion to approve with corrections made by Caudill (Iddings) passed.

Claims were also reviewed. Motion to approve claims made by Hobbs (Caudill) passed.

New Business:

1. Election of officers: Jessup explained president and vice president need re-elected each year. Nomination for Jessup as president made by Surber. Motion to close nominations and retain current

President made by Hobbs (Iddings) passed. Nomination for Caudill as vice president made by Surber (Iddings) passed. Motion to close current nominations and retain Caudill as Vice President made Hobbs (Iddings) passed.

2. Depot Employees: Tabled
3. Wastewater Employee: Howard explained that this was no longer needed on the agenda. She explained that the wastewater employee had decided not to take the position in Garrett and was going to stay with the town of Waterloo.
4. Alley Behind Park: Howard stated since the sump pump removal program began, issues have been coming up with relocation of water. One issue is in the alley at 290 N Center Street. This is one of the worst cases and needs fixed. The Rosado's, current residents, are unable to be here due to covid. They have serious issues. This has been going on since October. Now there are enough funds in CCD to fund the project. Two (2) quotes were received; one from Reese Excavating for \$6900 and one from Pulver for \$8400. Howard reviewed pictures of the area. LaLonde and Wolfe did not feel it needed to be engineered. Iddings questioned which side of the alley the structure is on and whether water will still flow over the alley. Discussion was held about placement of the catch basin. Howard called Wolfe and confirmed it will be on the south side and run west toward center street. Jessup asked Wolfe his opinion of the quotes. Pulver added an additional option if the other two houses wanted to add in on top of the original quote. The original bids are comparable. Reese and Pulver are both reputable companies, Wolfe mentioned. Motion to approve quote from Reese made by Iddings (Surber) passed. Surber asked about other locations, Howard reviewed other areas in town with issue.
5. Code Enforcement Report: Williams reviewed his 2021 reports, Williams had 138 cases. Brush, weeds, and cars were the top three (3) categories. Nine (9) liens for a total of \$6097.18. Forty-three (43) ILP's were issued for a total of \$2800. Williams updates on the property at 260 N Wayne Street. This building is owned by Russtina Bizwell. Williams advised progress had been made. Jessup stated it is important to make sure people know the town is serious about changing and respecting the ordinances the town enforces. Jessup thanked Williams.
6. Comfort Station Use: Jessup reviewed the situation involved with the Comfort Station, currently the Lion's Club Den. It has been made apparent the history and structural appearance stay protected. This will also allow conformity in future development. Iddings believes it should be pursued as a historical building. The building was built between 1914 and 1923. There is a group working to pursue this. Discussion of the history of the Comfort Station was held. Jessup stated selling was not in the towns best interest for the future. Jessup also stated it may be best to find out more on the history before leasing. Caudill is concerned about turning a business away. Caudill would like to see it be used. Jessup mentions an issue with zoning in that area as well. Zoning is to be looked at. Iddings would like to see it used in some fashion. The Comfort Station was tabled until further information can be gathered.

Surber asked if the Baryo's were interested in any other properties. Howard stated the Baryo's did not express interest. Surber stated the inside need work, and it might be beneficial to look through the building to check if it will fit their needs. Jessup would also like to see the inside. Howard will speak with Anton King about lease values in the area.

7. **Petition to Amend Zoning:** Petition was created to add fines per day to the zoning ordinance. This petition, if approved, goes to plan commission for approval, then back to council in the amended ordinance. Jessup would like to look deeper at the zoning. Jessup questioned: what defines a business? Does the building have to have hours? Can owners be held accountable to keep their business in compliance? There are things that will need to be more clearly defined. Waterloo does not issue business permits. Jessup asked if council wanted to address this aspect now and the rest later or wait and delve into the entire thing. Caudill would like to ensure business owners are licensed with the state. Hobbs would like to move forward with this petition in the meantime. Kruse explained the petition defined the fine and timelessness in the zoning ordinance. Discussion was held. Motion to approve petition made by Hobbs (Iddings) passed.
8. **Cyber Liability Renewal:** Duszynski explained this is the renewal. Caudill asked how much it was last year. Duszynski confirmed \$3723.00. Jessup asked if it was the same company as our normal insurance. Duszynski confirmed same agent different company, and the same policy that was held in 2021. Jessup would like more information.
9. **Redevelopment Appointments:** Jessup stated this has not been done properly in some time. Redevelopment is to be five (5) members; three (3) council president appointed, and two (2) council members appointed. The three (3) tonight will be president appointed, Linda Higgins, Sallie Pease, and Trina Caudill for 2022. Ken Surber will be the non-voting council member.

Old Business:

1. **Bad Debt:** Duszynski explained there is a state program that other local municipalities use called the TRECS program. The old debt is turned into them with their last known contact information, and they seek the individual for payment. There are no fees to the municipality. One town said they were able to recoup most of their money this way. Jessup wants to pursue this option.
2. **Lions Club:** Tabled
3. **Engine Braking:** Howard advised there needs to be a permit filed. The municipality must apply for the permit through INDOT. When a town posts an ordinance, it must be able to be enforced with equipment. Oberholtzer has also investigated this before. Discussion was held. Iddings still would like to investigate the equipment. Oberholzer would like to see who else has permits.

Introduction of Ordinance:

1. **Sewer Use:** Tabled
2. **Park Board Ordinance** – Jessup reviewed changes to ordinance. This will change the ordinance so that council will appoint all members. The ordinance will allow this year to add staggered terms. Caudill asked if the ordinance should include state code stating members should be two (2) of the republican party and two (2) of the democratic party. The state code does have the ability to waive the number of each political party if no one is available for the term until a member of the party becomes available. Jessup does not feel that should be added. Caudill stated the code should be in the ordinance otherwise the board will be in a situation where there are not enough members to make decisions. Kruse will make changes. Jessup is intending to meet with the park board.

Other Business:

Oberholzer reviewed the annual report for the Marshal's office. The report is like the year prior (2020). This report comes from Spillman, but the monthly reports Oberholzer prepares and breaks it down further.

Oberholzer reviewed quote for vehicle. Dealerships are not offering municipal discounts any longer. This is the last vehicle the dealerships have with a discount. Dealerships are not offering municipal discounts equipment either. Duszynski confirmed there is \$24,000.00 budgeted this year and next year for a vehicle. A truck would be useful for the town to transport items Oberholzer stated.

Surber asked if this would be an additional vehicle or if the Marshal's department will get rid of a vehicle. Oberholzer advised the new vehicle will replace the charger and stated it is often better to bid the old vehicles out. Oberholzer will ask about a trade. Motion to approve quote for truck made by Surber (Iddings) passed.

Floor:

Caudill thanks the street department for their hard work getting the truck back up and running themselves when they plow went down.

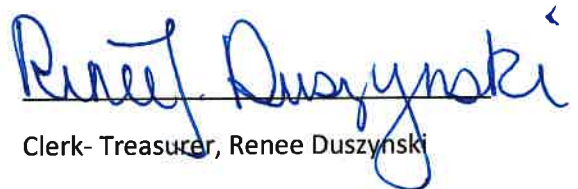
Hobbs stated the fire department does not collect insurance payouts unless the homeowners' requests to do so.

I, Renee Duszynski, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held January 11, 2022, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 8:40 p.m.



President, Jess Jessup



Clerk- Treasurer, Renee Duszynski