

Waterloo Town Council Meeting  
Special Meeting  
May 23, 2022

A meeting of the Waterloo Town Council was held May 23, 2022, at 5:00 p.m. at the Waterloo Town Hall.

Member's present were:

Jess Jessup	Greg Iddings
Josh Caudill	Ken Surber
Katherine Hobbs	Renee Duszynski/ Clerk Treasurer
Pam Howard/ Town Manager	

**Minutes:**

1. ARPA Funds & RDC Budget: Jessup reviewed revenue and future disbursements for the TIF district. Downtown development of \$300,000 is open for use but would be used for street scape or to help potential business build out through a grant process. The line item Capital Outlay is the money committed for fiber, \$750,000 over 3 years. The façade grant is only as needed, Trina Caudill has been appointed as the RDC Representative to sit on Main Street.

Discussion of the ARPA money was held. Howard would like to see at least one water tower done. She believes the cost of doing it upfront is better than the program with Suez. Discussion of the program was held.

The use of money for fiber was discussed. Chris McKenna, with IECUSOFT will work with Howard to get OCRA information. Baseline a is service provider, IECUSOFT is the grant writer. Hobbs was very impressed with the Baseline & the engineer. A work session to get them in front of council would be beneficial.

Caudill also states it can be used for police and fire radios. Discussion of the number and cost of radios are held. The fire department will also need air packs. Fire budget needs to be looked at for a 5 year plan to work with Grant Township.

2. Business Permit Update - Discussion of the business permit for downtown was held. The permit fees need to be decided and minimum hours of operation for potential businesses. There can also be exceptions for seasonal business. Kruse will get some of the changes made and this will come back to council. This will apply to everyone who owns a central business in 60 days after adoption.

Court proceedings have been filed against Bizwell for violation of downtown ordinances.

3. 2015 Easements – Howard explained it will cost approximately \$36,000 to pay for easements that were taken in a 2015 storm water project. This was brought up in 2019 but dismissed. Howard asked Jennifer Ball formerly of Auburn Abstract if it is needed to be

reappraised. She advised it did not. Jessup asked if the Town owns or has rights to the easements. Howard clarified the town just has utility rights. Discussion of prior owners and current owners was held. This will need to go back to the attorney. If some are cut and dry it will go to council to get paid and the rest will be looked at individually. This also is important to have recorded easements before the big sewer project becomes underway.

4. Town Walk – The trail sign will be installed in the near future. The date is not set yet, but that may be an opportune time. A different location for the walk is a second option.
5. URT Refund – Surber has questions about the URT tax. Duszynski explained how it works. Surber thinks if we are going to have to raise rates it might be worth looking into not lowering it. Duszynski will work with Baker Tilley to discuss the options.
6. Empty lots downtown – Redevelopment is going to have Veridus put it out to RFP. They will assist in getting it put out.
7. Budget Prep – Duszynski would like to start soon. Revenue budget estimates have not been released, but meetings with department heads can start soon. It would be good to have a 5 year plan for each department.

**Other** - Caudill wants water billed to Concord Mobile Home Park to be looked at. This could be seen as a loss of revenue.

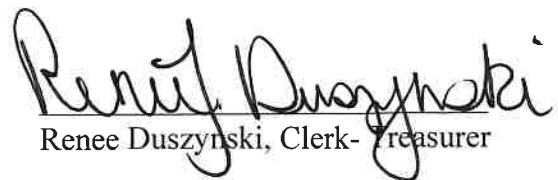
Howard had been meeting with all the business. It has been eye opening. Some have expressed an interest in inviting council to a Waterloo Business Association meeting.

Surber wanted to know if someone wanted to clean headstones. What the process was for that. Iddings stated the genealogy center can give more information on the process.

I, Renee Duszynski, the duly qualified Clerk/Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held May 23, 2022, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:00 p.m.

  
Jess Jessup, President

  
Renee Duszynski, Clerk- Treasurer