

Waterloo Town Council Meeting
July 12, 2022

A meeting of the Waterloo Town council was held July 12, 2022, at 6:00 p.m. at the Waterloo Historic Train Depot present were:

Jess Jessup	Ken Surber
Josh Caudill	Greg Iddings
Katherine Hobbs	Renee Duszynski/Clerk Treasurer
Andrew Kruse/Town Attorney	Jennifer Ball/ Deputy Clerk

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Jessup did roll call and the pledge was recited.

Communication from the President: None.

Communication from The Clerk Treasurer: Duszynski reviewed the most recent fund report. She informed council the June 2022 is closed out.

Duszynski will meet with Baker Tilley to discuss the budget timeline. She will send out an email to start setting up budget work sessions.

Communication from Boards: None.

Approval of Minutes and Claims and Adjustments:

Minutes from June 14 reviewed. Corrections reviewed. Motion to approve as corrected made by Hobbs (Surber) passed.

Claims were reviewed. Motion to approve made by Caudill (Iddings) passed.

Adjustments were reviewed. Duszynski explained the process. Jessup commented that these were approved in the past and the practice got lost over time. Motion to approve made by Caudill (Surber) passed.

Old Business:

1. DeKalb Chamber Partnership – Duszynski stated that Howard still has not received the information.
2. Cyber Security – Duszynski explained there is still no update on a quote from BD Management. Duszynski has a meeting set up with a company to get information.
3. Police Radios – A second quote from J&K Communications was provided. A quote from Motorola was provided in June and tabled for a second quote. Surber asked about the quality of the Kenwood Radios. Oberholtzer gave an overview of the Kenwood radios. He noted Auburn has chief commented there has been communication issues. Oberholtzer asked Fire Chief Kirby Hobbs if he has used them, He stated that they have not the Fire Department uses Motorola as well. Discussion of the radios were held. The

current radios were purchased in 2012 with a 6–8-year life expectancy. Jessup asked if both quotes included the radios in the cars as well. Oberholtzer confirmed. Hobbs asked about the high cost of program. Chief Hobbs stated that several fire departments purchased refurbished and had to pay a lot more to get them programed. Surber asked if there were any grants. There are not currently any available. Surber noted Motorola has quite a good reputation. Jessup noted it is about a \$2,000.00 price difference per unit. Jessup would like to table to dig deeper into the price difference.

4. Fire Locks – Another company came out but waiting for the quotes to come in. Should have next month.

Resolutions/Ordinances:

1. Salary Ordinance – Duszynski explained how the fire men were paid based on points, but it was not in the Salary Ordinance. Chief Hobbs broke down how the points system works. Duszynski, Kirby Hobbs and Katy Hobbs worked together to draft this change to the salary ordinance per State Board of Accounts Audit. Discussion was held. Hobbs asked if the Secretary and Treasurer are roles in for the fire departments non-profit side. They are, but they are still a part of the fire department. The non-profit does not own property and equipment. Discussion of roles was held. Kruse verified that sine the pay has not been calculated this will be effective for the first 6 months. Motion to approve Salary Ordinance for Fire Department by Surber (Hobbs) passed.

New Business:

1. Police Car Take Home Program – Officer Josh Heffelfinger presents the potential program. Each officer would be assigned their own car. He reviewed benefits of the program. Waterloo is the only department in the area that does not offer some sort of program. It cost roughly \$30,000 to train a new officer. This is a benefit that will help retain and entice officers to come to Waterloo. In doing research has found that there can be cost savings in maintenance due to less wear and tear. There is a USDA grant that would make it feasible. Duszynski reviewed grant program. Jessup wants to know how often it can be applied for. Duszynski will have to check on that. Heffelfinger discussed the benefit of having an individual car and the time of set up and tear down also having use of specialty equipment. Iddings asked if an additional car would be needed in case one car needed repaired. That would be ideal. Duszynski asked about the schedule of replacing cars. It will increase years but could have lower miles when replaced. Discussion was held. Jessup would like to see a comprehensive benefits comparison. Oberholtzer stated it is hard to get applicants, costs of academy have gone up. It is a benefit to retain seasoned officers. Surber asked if the pay was the same as another agency if a car made a difference. Heffelfinger stated yes it would to him. Surber would like to look at his deeper. Duszynski explained the grant is still beneficial even if they do not get to take the cars home they could still have an assigned car program. She stated that in working with Heffelfinger she has spoken with many officers and they feel that this would be a great benefit. Caudill wants to ensure that this discussion does not die.

2. Police Computers – The computers in the squad cars need replaced. These will be heavy duty and include a docking station. The town was given a donation to pay for them. Heffelfinger explained the benefits of each officer having their own computer. It will make the job easier and have pertinent information accessible. Jessup asked about life expectancy. They are under a 4-year warranty. Discussion was held. Motion to approve quote for the purchase of new police computers from Baycom for \$22,172.00 made by Caudill (Hobbs) passed.

3. Concrete for Veteran Park – Duszynski explained that Park Board has been working on moving forward with Veterans Park. The next phase is the actual memorial, which is being designed by Kammerer Welding and will be a six-sided monument with benches surrounding with each branch’s insignia on it. This will be on a 32-foot diameter concrete pad. The Park Board currently has enough money to pay for the memorial. They would like to ask the town pay for the concrete. Caudill stated the priority should have been the memorial and feels the town should assist in this. Duszynski provided three quotes; Pulver, Webb Concrete and Henderson Construction. Henderson will also donate the stamped concrete Motion to approve the quote from Henderson Construction in the amount of \$5,628.00 made by Iddings (Surber) passed.

Motion to reconvene meeting on July 21st at 6:00 pm made by Hobbs (Iddings) Passed.

Waterloo Town Council Meeting
July 21, 2022

A meeting of the Waterloo Town council was held July 21, 2022, at 6:00 p.m. at the Waterloo Historic Train Depot present were:

Jess Jessup	Ken Surber
Josh Caudill	Katherine Hobbs
Pam Howard/Town Manager	Jennifer Ball/ Deputy Clerk

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Jessup did roll call and the pledge was recited.

Communication from The Town Manager: Howard – Stated we are 12th on the list to be funded by SRF, Indiana Finance Authority. SRF sent Jessup a letter stating that Waterloo is in the fundable range. We didn’t get the swift grant previously listed in the letter of conditions sent by Hamman, USDA. USDA will send us a new letter that they will be giving approximating 2.3 loan and 2.3 grant. This will extend our application for another year. Jessup will need to sign the letter when we receive it. We will need to start looking for quotes for bond council; Icemiller is a company we have used in the past.

INDOT is making us move the sewer line on East US 6, because of bridge reconstruction. They may pay a portion of the sewer relocation. We met with INDOT and would like to bring it back west by Concord Trailer Park and then go across State Road 6.

Industrial Parkway is closed for lift Station rehab until July 29th

Howard stated she is almost done with Community Crossings Application.

Resolutions/Ordinances:

1. . Sanitation Ordinance – Jessup reviewed changes to the ordinance. Discussion was held. Jessup would like Howard to verify with Kruse is certain items are required. This was tabled.
2. Loans Between Funds Resolution 22-03 – Jessup presented the resolution. Discussion was held. Hobbs questions that the numbers of funds did not add up. Jessup stated these numbers came from State Board of Accounts. Motion to approve Loan Between Funds Resolution 22-03 made by Caudill (Hobbs) passed.

New Business:

3. Water Tower Quote – Howard discussed the proposed agreement from Dixon. If the town decided to go with Dixon then they would be the engineering firm with us paying them \$33,000.00 for services which includes a \$4,500 lump sum for them to comeback and test the water in the town. The quote from Suez was discussed. Jessup would like to see more quotes. Howard suggested that at the next council meeting she will try and have a representative from Dixon and Suez to answer any other questions the council might have before moving forward. This was tabled.
4. DeKalb County Economic Development Appointment – Made motion to appoint Howard to the DeKalb County Economic Development Surber (Caudill) passed.
5. Town Hall/ Water Department Cameras – Oberholzer asked Williams for quote and Duszynski and Howard asked Williams for a quote for the Water Department and Veterans Park. Hobbs mentioned that wires were exposed on the back of Town Hall. Jessup would like Oberholzer and Duszynski to explain the difference in the quotes. This was tabled.
6. URT Tax – Jessup stated he would feel more comfortable if Duszynski was present at the meeting to explain this in more detail. This was tabled.
7. Thank You Letter – Howard drafted a letter to send to Mr. Squier thanking him for the generous donation to the Marshal's department for new computers. The letter was read. This was signed by all the council members that were present at the meeting.

Other: Depot – Howard received a job application from Zoe Armstrong and had an interview with her. Armstrong was introduced at the council meeting and Howard stated she would like to recommend hiring her. Motion was made to hire Zoe Armstrong by Surber (Caudill) passed.

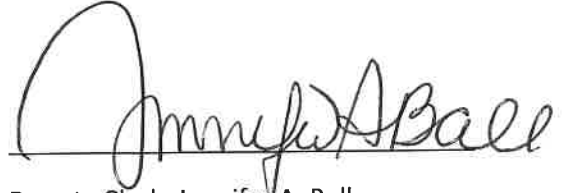
Floor: None.

I, Jennifer Ball, the duly qualified Deputy Clerk, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held July 12, 2022 and continued on July 21, 2022 and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 8:00 p.m.



Vice President, Josh Caudill



Deputy Clerk, Jennifer A. Ball