

Waterloo Town Council Meeting
January 10, 2023

A meeting of the Waterloo Town council was held January 10, 2023, at 6:05 p.m. at the Waterloo Historic Train Depot present were:

Jess Jessup	Ken Surber
Josh Caudill	Greg Iddings
Katherine Hobbs	Renee Duszynski/Clerk Treasurer
Andrew Kruse/Town Attorney	Pam Howard / Town Manager

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Election of Officers – The council has two officers, president and vice president. Surber nominated Jess Jessup for president. There are no other nominations for president. Motion made by Surber (Iddings) for Jess Jessup as President passed. Nomination for Caudill as vice president made by Jessup (Hobbs). There are no other nominations. Motion passed.

Public Hearing:

1. **Unsafe Building:** Tabled.

Jessup did roll call and the pledge was recited.

Communication from the President: None.

Communication from Town Manager: Chili supper for Park board is January 20th 2023 at the Waterloo Historic Train Depot 4:30 pm to 7:00 pm. The fundraiser will be for Veterans Park.

Howard will speak at the State of the Cities January 31, 2023, at Kruse Plaza.

Town offices will be closed on Monday January 16, 2023, for Martin Luther King, Jr Day.

The newsletter is almost ready to go out. There is quite a bit in there about the sewer project.

The next Main Street event is the Easter egg hunt in April

Communication from The Clerk Treasurer: Duszynski explained there is an \$.08 difference in the bank reconciliation. This has been there since January of 2020 when the consultants were doing the bank reconciliation. The fund report shows \$.08 more than the bank statement shows. Motion to strike \$.08 difference made by Caudill (Iddings) passed.

End of the year is going well and almost done. There are just a few more transfers that need to be done. Tax forms are back ordered, hopefully they will be in within the next week so that they can be processed and the year closed out.

Communication from Boards: None.

Approval of Minutes and Claims and Adjustments:

Minutes from December 10 reviewed. Corrections reviewed. Motion to approve as corrected made by Hobbs (Iddings) passed.

Claims were reviewed. Jessup asked about the work done at the Lion's Den. Howard explained that the clerks noticed on the bill that no gas was being used so the furnace was inspected. It was found the furnace went out and there were broken pipes. Jessup also asked how many times Carper sprayed mosquitoes. Howard stated once. Jessup would like to review the contract. Surber asked about visa late fees. Duszynski explained they switched to online payments due to issues with payments not being processed in time. The late fees will show as reversed on the next statement and will not be an issue going forward. Motion to approve claims made by Caudill (Surber) passed.

Adjustments were reviewed. Motion to approve made by Hobbs (Iddings) passed.

Introduction of Ordinances/Resolutions:

1. **Resolution 23-01** – Duszynski presented Resolution 23-01. This resolution is to transfer money into the Sanitation fund to correct the negative balance. Duszynski had to wait until the last payments for the year were processed to ensure the correct amount was listed. This fund has carried a negative balance for many years. During the last audit the State Board of Accounts made mention that would need to be corrected at the end of the year going forward. This negative balance is due to outstanding utility bills. The town has to pay for the services regardless of what is collected from customers. Duszynski stated that going forward they will put liens on the properties and utilize the TRECS program to be compensated for outstanding bills. Motion to approve Resolution 23-01 made by Iddings (Surber) passed.

Old Business:

1. **Fire Pits** – Tabled.
2. **Sycamore Street** – Tabled. Howard will pass out a copy of the survey.
3. **Maple Street** – Tabled.

New Business

1. **Code Enforcement** – Williams reviewed his 2022 report. There were 179 cases, 13 abatements that totaled \$8,782.59. ILP's were down from 49 in 2021 to 29 in 2022 for a total of \$1,950.00. Jessup thanked Williams for the good work. Surber asked Jon how he finds if anything is out of compliance with the town. Jon stated that he drives around, and some are filed by complaints. Usually, action is taken the same day as the complaint filed. Kruse stated his records are in excellent condition.
2. **Law Enforcement Training Board** – Marshal Oberholtzer received the notice on December 28, 2022, for a change in protocol effective January 1, 2023. Oberholtzer changed the SOP to be in compliance. Oberholtzer reviewed the changes in the pursuit procedures. Kruse has reviewed the policy. Oberholtzer stated Indiana Legislation is taking more steps in local policies. The town does not have anyone trained in PIT, Oberholtzer does not feel it is necessary with the small force the town has. Motion to approve SOP #5 made by Caudill (Iddings) passed.
3. **Water Locator** – Dan Hjelm from the Water Department presented the quotes. He explained they found recently the line detector the town owns is no longer working. As of January 1, 2016, that model is no longer supported. The RD7200 with the TX-10 transmitter is the one that is recommended and used by surrounding entities. The three quotes differ in shipping and support. The C&S Solutions also provides free training and software updates, and the other two do not. The quote also has the cheapest shipping. Jessup asked what lines it can detect. Hjelm explained metal lines or lines with tracer wire. Motion to approve quote from C&S Solutions for \$6,036.99 to be split between water and sewer made by Surber (Iddings) passed.
4. **Council of Aging** – Tabled
5. **IT** – Duszynski reviewed the quote from PMC. It is cheap but they do not provide a fire wall or Microsoft services. Duszynski explained she also met with Reliance I/O. They are very familiar

with municipalities, and the specialty software the wastewater and water department use. Kalab Denelt presented the services offered and the company. Discussion of current contract was held. Discussion of water and sewer equipment was held. Motion to approve the contract from Reliance I/O made by Hobbs (Caudill) passed.

6. **Sexton Contract** – Kruse prepared the contract last year, it has just been updated. Surber asked why Ley was paid \$2,300.00 in the claims. Duszynski explained that was his salary plus invoice for burial of cremains. Motion to approve sexton contract made by Surber (Iddings) passed.
7. **Dismissal of Rollins Lawsuit**– Kruse reviewed the lawsuit. The person in violation has passed. Motion to dismiss the lawsuit made by Caudill (Hobbs) passed.
8. **Board Appointments** – BZA needs a council representative, Jessup volunteered. Linda Higgins, Trina Caudill, Sallie Pease are appointed by the Council President to the Redevelopment board. A motion to appoint Sabina Keen and Russ Goodman to Redevelopment board made by Caudill (Hobbs) passed. Cheryl Davis was appointed by council president for park board. Discussion was held on park board term limit.
9. **INDOT Contract** – Howard handed out a revised contract. Kruse wanted to clarify that the town has a drug free workplace policy. Howard confirmed there is one in place. Kruse would also like to contact the insurance company and have them named as an additional for this project. The contract is to reimburse the cost of the sewer location on US 6. They will reimburse up to \$535,343.78. Motion to approve the INDOT contract made by Iddings (Surber) passed.

Other: None

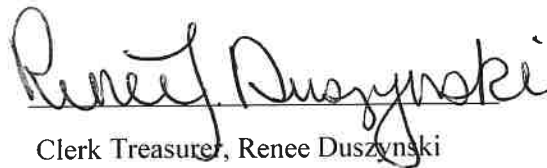
Floor: None

I, Renee Duszynski, the duly qualified Deputy Clerk, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held January 10, 2023, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:55 p.m.



President, Jess Jessup



Clerk Treasurer, Renee Duszynski

