

Waterloo Town Council Meeting
May 9, 2023

A meeting of the Waterloo Town council was held May 9, 2023, at 6:00 p.m. at the Waterloo Historic Train Depot present were:

Greg Iddings	Jess Jessup
Josh Caudill	Katherine Hobbs
Ken Surber	Andrew Kruse/Town Attorney
Renee Duszynski / Clerk Treasurer	

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Public Hearing:

1. Unsafe Building:

Hearing opened at 6:05 p.m.

Kruse opened the hearing for an unsafe building at 190 E Van Vleek Street. Kruse swore Beth Ann Patrick and Jon Williams in. The owner, Beth Ann Patrick, is present. Code Enforcement, Jon Williams, presented the case. There had been a recent fire and vagrants have been going into the residence. Williams told Beth Ann Patrick it needed boarded and secured, and she did. The boards were removed several times. Scott Lehman, Inspector from the City of Angola, said that it could be repaired. Patrick was working with Williams on a plan and timeline to remodel the home. He explained to her if the deadlines cannot be met, she would need to communicate with him and reevaluate the plan.

Hobbs asked why the windows were to be replaced later. Williams explained due to vandalism.

Surber asked for the intended use. Patrick explained her son or sister would be living there.

Jessup also asked what the plan is to oversee the property, so this does not happen again. She stated she would put in security cameras.

The evidence has been closed.

Iddings asked Code Enforcement what the dates and repercussions are. Williams confirmed the dates and Patrick could be charged \$50.00 a day.

Motion to Modify order to the timeline provided by Williams and agreed upon by Beth Ann Patrick made by Jessup (Hobbs) passed.

Hearing adjourned at 6:18 pm

Jon Williams gave an update on 315 S. Washington. All electrical will be done by May 31, 2023, insulation and drywall will be done by June 30, 2023, siding will be done by August 31, 2023, cabinets and trim will be done by September 30, 2023, and they will have an occupancy permit by October 20, 2023.

1058 South Center Street had 30 days to demolish unless sold then buyer would have 60 days. The sale fell through. Davidson has been attempting to tear it down on his own. DeKalb County has put a stop order on the demolition. There will be a court order to have the property demolished.

Jessup advised Kruse to prepare the next steps.

Kruse updated on the Bizwell lawsuit. They had until yesterday to turn in paperwork, they did not turn in proper affidavit paperwork.

Council Meeting opened at 6:25 pm

Kevin Bowman was present, but the public hearing was postponed. Jessup advised he did not need to be present in June since the Plan Commission gave a favorable recommendation.

Jessup did roll call and the pledge was recited.

Communication from the President: Town wide garage sales will be May 25 to May 30, there will be a list on social media and a sign can be picked up at Town hall. Signs need returned.

The summer parade and Festival is June 3rd. The parade will start at 10 am and there will be a variety of kids games, vendors, and stage acts.

Communication from Town Manager: None

Communication from The Clerk Treasurer: Fund report was reviewed.

Duszynski updated on the new billing software. The new projected go live date will be July 10 due to the holiday and bill cycle.

Caudill inquired when the cost of service study would be done by Baker Tilley. Duszynski stated that she believed it would be done closer to the time of accepting the bond for the wastewater project.

Communication from Boards: None.

Approval of Minutes and Claims and Adjustments:

Minutes from April 11 reviewed. Corrections reviewed. Motion to approve as corrected made by Hobbs (Iddings) passed.

Executive log sheet from April 19 reviewed. Motion to approve made by Caudill (Hobbs) passed.

Minutes from April 19 reviewed. Corrections reviewed. Motion to approve as corrected made by Caudill (Hobbs) passed.

Executive log sheet from April 24 reviewed. Motion to approve made by Caudill (Iddings) passed.

Claims were reviewed. Motion to approve made by Hobbs (Iddings) passed.

Adjustments were reviewed. Motion to approve made by Caudill (Surber) passed.

Old Business:

1. **Council on Aging Presentation:** Tabled.
2. **Itron:** Duszynski reviewed the quote and finances. This quote would include one new radio, one new tablet and software. July 1 there will be a price increase. Hobbs would like to be proactive. Motion to approve the purchase of the new Itron system for \$32,600.00 made by Hobbs (Caudill) passed.
3. **Well Capping:** Tabled.

New Business:

1. **Street Striping:** Dave Wolfe, superintendent, got one quote for \$24,720.00 from Victory Trucking Supply, Inc. The other local company who did the previous striping did not do a quality job. Motion to approve street striping done by Victory Trucking Supply Inc. in the amount of \$24,720.00 made by Caudill (Iddings) passed.
2. **Marshal's Department Training Reimbursement SOP:** Jessup reviewed the changes to the policy. The financial figures were updated, and the Town of Waterloo was added. The two officers that were recently hired would fall under the previous standard operating procedure. Motion to approve the Marshal's Department Training Reimbursement Standard Operating Procedure made by Caudill (Surber) passed.
3. **Marshal's Department IT:** Duszynski reviewed the quote. Oberholtzer went over the features and benefits it would provide the department. Oberholtzer is concerned with the price. They do a lot of work themselves. He would like to wait a month to investigate the protection from the Watch Guard. Discussion was held. Caudill asked about a recent breach in email. Oberholtzer stated he did have an issue with his email being hacked and now has two factor authentication. Tabled. Jessup asked Duszynski to look into the budget.
4. **Marshal's Department Car:** Oberholtzer presented a quote for a 2023 Dodge Durango Pursuit AWD. Thomas Dodge Chrysler Jeep of Highland, Inc. opened bids for 2023, in October with no expected delivery date and could back out if necessary. The car is now in and Oberholtzer would like permission to purchase the vehicle. Duszynski explained the loan process. Jessup clarified this would be the seventh car with six as take-home cars and one pool car to be used for reserves or if a car is being repaired. Duszynski reviewed financials. Discussion was held. Motion to approve the

Timeline for 190 E Van Vleek Street

June 2, 2023

1. Clean out debris of entire home.
2. Fix and replace floor in bathroom.
3. Have electrical system inspected and provide inspection report to Code Enforcement of needed repairs.
4. Have furnace inspected and produce report to Code Enforcement to verify if furnace is code compliant.
5. Fix and repair any and all holes located in the walls throughout the home.

July 15, 2023

1. Repair stairs in the home and install handrails.
2. Begin replacement of all outside doors, garage door and windows.

July 30, 2023

1. Have all needed electrical projects commenced.
2. Begin installation of furnace if needed.

August 15, 2023

1. Completion of remodel.

quote from Thomas Dodge Chrysler Jeep of Highland, Inc. in the amount of \$39,806.00 made by Surber (Iddings) passed.

5. **Marshal's Department Guns:** The department is in need of updating seven of their guns. They would trade them in. The 9mm guns seem to be preferred by the officers. Some were updated several years ago. This would also make the ammunition uniform. The quote is high because it includes both sights, only one would be used. Motion to approve with one set of tall night sites from Ray O'Herron in the amount of \$2,532.60 made by Hobbs (Caudill) passed.
6. **Center Street: Cancelled.**
7. **Certificate of Deposit:** Duszynski explained the three quotes. This CD is for the cemetery endowment fund in the amount of \$15,164.76. The interest for this CD is how the cemetery operating fund gains revenue. The Flagstar rate for 18 months is the highest at 4.25%. Motion to approve the Flagstar for 18 months made by Surber (Iddings) passed.

Duszynski presented a financial plan. Jessup would like it to be put on the June agenda.

8. **Deputy Clerk:** Duszynski stated that the deputy clerk, Jennifer Ball, had been employed for one year. She gave Ball her one year review. She stated that Ball has done an excellent job and has excelled in the last quarter. She feels confident that the job will be done properly in the event of her absence. Duszynski would like a raise for her outstanding performance and one year of service to be the amount of \$18.50 per hour. She noted that the other departments all receive a one year raise in their wage matrix. Motion to approve raise made by Surber (Iddings) passed. Surber stated both clerks do great and treat the public great.

Other: Special congratulations on the new Grant Township Fire Truck.

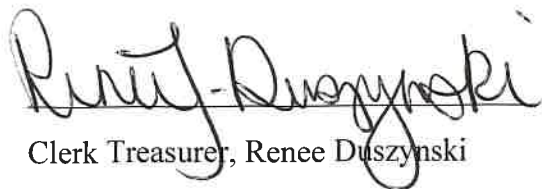
Floor: None.

I, Renee Duszynski, the duly qualified Clerk Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held May 9, 2023, and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 8:16 p.m.



President, Jess Jessup



Clerk Treasurer, Renee Duszynski