

Waterloo Town Council Meeting
November 14, 2023

A meeting of the Waterloo Town Council was held November 14, 2023, at 6:00 p.m. at the Waterloo Historic Train Depot present were:

Greg Iddings	Jess Jessup
Josh Caudill	Katherine Hobbs
Ken Surber	Pam Howard / Town Manager
Andrew Kruse / Town Attorney	Renee Duszynski / Clerk Treasurer

The following business was discussed, and action was taken: Unless specified all votes were unanimous.

Jessup did roll call and the pledge was recited.

Communication from the President:

On November 27, 2023, at 6:00 pm there will be a public meeting at the fire house.

Communication from the Town Manager:

On November 15th and 16th, the Citizen planners meeting will be in the County Annex Building.

The Veterans Parking lot is complete. It has 27 parking spaces, of which 2 are handicapped. Jeff Zeedyk donated a tree to go there as well. Pulver and EJJ Excavating donated \$10,000.00 to the project in the name of Avon Caldwell. He was a veteran. The total cost was \$55,000. The Park Board will give thanks to Pulver and provide a hometown hero banner in the name of Avon Caldwell.

Hometown hero banners are still on sale. The deadline is December 4th.

The sewer relocation project is going well another crew will be coming in to assist. It is estimated to be done by November 22nd.

The town website has been revised. Howard gave a presentation to highlight a few of the changes.

Communication from the Clerk Treasurer:

Fund report reviewed. Duszynski explained that the town received an extra settlement from an error at the auditor's office in 2021 and 2022. It was roughly \$65,000 to the general fund.

Duszynski stated that she received confirmation that she has passed the OCRA CDBG grant class. She is now a certified OCRA grant writer.

Communication from Boards:

Pease, Redevelopment Commission, presented updates and a list of projects the commission is working on. Feller property has been closed on. This property was ideal due to the location to add new wells to supply water to the town. Mr. Feller was generous and sold it to the town at a low price. One of the lots on the property is builder ready. The Redevelopment Commission has passed the TIF resolution to allow

Main Street to provide additional grants to the businesses in our community. This resolution also allows the RDC to assist with funding public safety facilities. Pease reviewed the budget. The Redevelopment Commission would like to assist with the wastewater treatment project to help offset the cost to residents.

Approval of Minutes and Claims and Adjustments:

Minutes from October 10th were reviewed. Motion to table minutes made by Caudill (Iddings) passed.

Minutes from October 24th were reviewed. Questions were answered. Motion to table minutes made by Hobbs (Caudill) passed.

Claims were reviewed. Caudill would like a copy of the purchase agreement to be attached to the claim for the earnest money paid towards the Feller property. Motion to approve claims made by Caudill (Iddings) passed.

Adjustments reviewed. Motion to approve made by Caudill (Surber) passed.

Introduction of Ordinances/Resolutions: None.

Old Business:

1. **US 6 Speed Limit and Continuing Measures:** There has not been any response from INDOT. Tabled.
2. **Business District Zoning Issues:** Howard provided a map of the downtown zoning. Jessup reviewed the zoning and discussed the issue of homes being in areas that are not zoned residential. The zoning of these homes needs to be changed to eliminate issues with the property owners. Motion to petition plan commission to rezone the following home 305 W Union Street Waterloo, IN 46793 made by Hobbs (Caudill) passed.

New Business:

1. **PartTime Marshal Position:** Jon Williams, the Code Enforcement Officer would like to seek part-time employment for the Marshal Department. He will work no more hours than allotted. The two positions would be separated. He will do code enforcement duties from town hall and in code enforcement uniform. Marshal Oberholtzer stated that the part-time position will allow Williams to maintain his police certifications. Oberholtzer stated the separation of duties would be similar to the three officers who work for DeKalb County Sherrif but maintained part-time employment with the Town of Waterloo. Discussion was held. Motion to approve Williams as a part time officer effective January 1, 2024, made by Hobbs (Surber) passed.
2. **Attorney Contract Renewal:** The contract is to retain Andrew Kruse as the town attorney for 2024. The contract is the same as 2023. Motion to approve the attorney contract renewal with Andrew Kruse made by Surber (Iddings) passed.
3. **Insurance Renewal:** PHP provided two different renewal options. The level solutions plan which the town currently is on and a small group quote. Duszynski reviewed the quotes. Caudill asked how the relationship with the broker was. Duszynski explained the broker does not meet with her quarterly as agreed to review reports and provide updates. Timely quotes or alternative

plans have not been given timely. Additional tools or resources have not been provided by the broker. Duszynski has gone to our provider directly to obtain this information. Caudill asked how many employees participate in the annual blood work clinic provided. Duszynski didn't know offhand how many participated. Caudill stated he would like to see everyone take advantage of this benefit. He asked Duszynski to find out if the spouse could be excluded if offered by their employer. Duszynski said this is something that would have to be reviewed with the plan next year. Motion to accept PHP Level Solutions made by Caudill (Iddings) passed.

- 4. Know B4 Internet Security:** The Know B4 program is offered free from the Indiana Office of Technology. This is a program to educate individuals on internet security. Howard will be the contact. Hobbs would like to ensure that this is also available to the Fire Department. Motion to approve the application of the Know B4 program made by Caudill (Hobbs) passed.

Floor: NONE


Other: NONE.

I, Renee Duszynski, the duly qualified Clerk Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held November 14, 2023, and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

The meeting was adjourned at 8:00 p.m.



Josh Caudill



Clerk Treasurer, Renee Duszynski