

Waterloo Town Council Meeting  
April 9, 2024

A meeting of the Waterloo Town Council was held April 9, 2024, at 6:00 p.m. at the Waterloo Historic Train Depot present were:

|                              |                                   |
|------------------------------|-----------------------------------|
| Josh Caudill                 | Ken Surber                        |
| Greg Iddings                 | James Garman                      |
| Russell Goodman              | Pam Howard / Town Manager         |
| Andrew Kruse / Town Attorney | Renee Duszynski / Clerk Treasurer |

The following business was discussed, and action was taken: Unless specified all votes were unanimous.

**Caudill did roll call and the pledge was recited.**

**Communication from the President:** None.

**Communication from Town Manager:**

The cemetery historical marker was hung on Saturday April 6. There was a great turnout.

Howard announced that Chris Baryo has moved his dental lab and is now operating in the old S&S building. She got him a plant as a welcome gift from the Town and toured the facility. He is diligently working on getting rid of the IDEM trailer.

There was a kickoff meeting with Bailee Stevens with 120 Water. Howard sent the utility file and Hjelm sent a file that he had of the parcels that were finished. Stevens will meet with the water department to show them how to use the spreadsheet.

Redevelopment is planting flowers in the new planters downtown. Greg Balsamo with Baker Tilly will be going over the TIF report on May 22, 2024. There will be an invitation sent to all overlapping taxing entities.

On Monday, Howard went with Anton King, DCEDP, to learn about the transportation grant. On Tuesday next week, Tim Ehlerding, with Ambassador Enterprises and Howard are meeting to talk about downtown and the grant.

There will be a pre-bid meeting on April 22<sup>nd</sup> at 1:00 pm at the Depot for the wastewater plant project.

Howard also announced that Jake Howell passed his wastewater II license and received a raise. Jeff Howard will go next week to try for his water and distribution test. She stated that everyone is very happy that the team is being rebuilt. They are doing a tremendous job.

The first session for Flood Plain Administration is April 23<sup>rd</sup>. Howard will have a total of three sessions and then will be certified. It is a requirement. The classes are each 4 hours long and will be done via Zoom.

Howard will be at IMMA April 24-26 it is in Yorktown this year.

**Communication from The Clerk Treasurer:**

Duszynski announced that they received money from INDOT for the sewer relocation project.

Duszynski presented the fund report.

**Communication from Boards and Committees:**

Main Street Summer Parade & Festival is June 15<sup>th</sup>. The parade kicks off at 10:00 am, followed by the festival. There will be a car show, kids and adult cornhole tournaments, a vendor market, a magician, kids' games, and bounce houses. Live music will start at 4:00 pm including Sunglasses at Night and Showdown. Main Street is still adding activities and will announce more soon.

**Ordinances/Resolutions:**

**1. Ordinance 24-02 USDA Bond Ordinance:** Caudill presented the ordinance for second reading. Motion to approve Ordinance 24-02: USDA Bond on second and third reading made by Goodman (Surber) passed. Kruse stated that the full title should be read to the public to make the passing official. Kruse read by title. Motion to approve Ordinance 24-02: USDA Bond read by title only on second and third reading made by Iddings (Surber)

**2. Ordinance 24-03 SRF Ordinance:** Caudill presented the redline version. Kruse approved changes. Motion to approve Ordinance 24-03: SRF Ordinance on second and third reading made by Goodman (Garman) passed. Kruse stated that the full title should be read to the public to make the passing official. Kruse read by title. Motion to approve Ordinance 24-03: SRF Bond read by title only made by Iddings (Goodman) passed.

**Approval of Minutes and Claims and Adjustments:**

Minutes from February 12<sup>th</sup> were reviewed. Corrections reviewed. Motion to approve as amended was made by Garman (Goodman) passed.

Minutes from February 27<sup>th</sup> were reviewed. Corrections reviewed. Motion to approve as amended was made by Goodman (Iddings) passed.

Minutes from March 7<sup>th</sup> were reviewed. Corrections reviewed. Motion to approve as amended made by Garman (Goodman) passed.

Minutes from March 12<sup>th</sup> were reviewed. Corrections reviewed. Motion to approve as amended made by Surber (Iddings) passed.

Minutes March 22nd were reviewed. Motion to approve as amended made by Goodman (Garman) passed. Caudill abstained due to his absence.

Minutes April 3<sup>rd</sup> were reviewed. Corrections reviewed. Motion to approve as amended made by Garman (Goodman) passed.

Claims were reviewed. Caudill did not review and will abstain. Motion to approve made by Goodman (Garman) passed.

Adjustments reviewed. Motion to approve made by Garman (Iddings) passed.

**New Business:**

1. **Gilford Patrick Cemetery/Park Employee:** Wolfe presented an application for Gilford Patrick. He interviewed him and believes he will do a great job. Iddings attested that he would take great care. Discussion was held. Motion to extend offer of employment for seasonal part time cemetery/ park employee to Gilford Partick made by Surber (Goodman) passed.
2. **Cherry Street Survey:** A&Z provided a quote for the survey of unimproved Cherry Street for \$3,200.00. A farmer has asked to open it up for access to their field. This survey is necessary in order to clear the platted street, so they have access to the field. The farmer is willing to pay the cost of clearing and laying gravel for the street. Caudill stated there was negative feedback from a homeowner. He was concerned about the noise and that it could lower his property value. Discussion was held. Motion to approve survey from A&Z for \$3,200.00 and move forward with clearing Cherry Street made by Garman (Goodman) passed.
3. **Fence Quotes:** Wolfe presented two quotes for the fence around Francis Thomson Park. The fence will be completely ripped out and replaced. Arrow quoted \$23,995.00 and Kline quoted \$29,440.00. Garman asked if there was any warranty. Goodman inquired about the depth of the posts. Wolfe stated 3 feet deep and concreted. Duszynski confirmed there is \$10,000.00 in the general fund and the rest can be paid out of CCD. Garman asked if the town has used Arrow. Wolfe confirmed they did Pankop Park and the dog park. Motion to approve the quote from Arrow for \$23,995.00 was made by Garman (Goodman) passed. Iddings confirmed it would be done this summer.
4. **Roadwork Quotes:** Wolfe presented two Quotes for Roadwork for three streets. VanVleek, Cedar, and Walnut. Cedar and Walnut will go to CCMG and West Walnut will be paid for out of the MVH restricted budget. The quote from Pulver was list. The quote from Wayne Asphalt was a list. Wolfe would like to have Pulver do the work, they are more communicative and do amazing work. They are less for the work for Walnut Street. Motion to approve Pulver estimate to CCMG for VanVleek and Cedar and paying for Walnut with MVH funds made by Goodman (Garman) passed.
5. **Tree Removal:** Wolfe presented a quote from Zeedyk Services for \$5,000.00 to remove the tree at 330 W Maple. Wolfe explained it will require a crane, bucket truck and climber. This tree needs to be removed and is a danger if it falls. The tree has rotted and is dying in spots. Surber asked if residents were able to take left over wood. Wolfe stated yes. Motion to approve made by Surber (Iddings) passed.

6. **Wireless Headset:** Wolfe presented a quote from Hoosier Equipment for headsets for \$2,600.00. He explained this is for safety equipment. He reviewed the benefits. It will allow workers to communicate effectively and safely when running equipment. Garman asked about quality. Wolfe explained they were very good quality. Motion to approve made by Goodman (Iddings) passed.
7. **Sewer Relocation Addition:** Howard presented an invoice from Wessler. She explained the project had been extended and there were extra charges due to that. This caused an additional invoice that had not been approved. Howard explained INDOT paid for the project and there are funds left to pay for it. The invoice for extra inspection is \$10,165.00. Motion to approve made by Garman (Goodman) passed.
8. **Cintas Quote:** Duszynski presented a quote from Cintas for rugs for \$24.24 per week. She explained that the current company has been bought out and they are coming from father away and now has a minimum stop charge of \$50.00. Motion to approve the quote by Cintas made by Garman (Goodman) passed.
9. **Water and Wastewater Asset Management Plan:** Howard reviewed the quote from Wessler. She explained the current AMP is not in-depth and the utilities need a new one that can be fluid and added to this AMP includes 24 hours of additional services for the rest of the town. This is also needed for the asset management requirements by the SBOA. Motion to approve made by Surber (Iddings) passed. Duszynski confirmed it was in the budget.
10. **CD's:** Duszynski reviewed. Current rates. Goodman – rollover interest. Caudill asked how much YTD. Motion to approve rolling over CD Goodman (Garman) passed.

**Floor:**

Tim Maloney wanted to come and check the progress of the fire committee. Caudill stated they are working on the framework for the MOU.

Garman asked if the council would be willing to look at the golf cart/UTV ordinance. Caudill is concerned with our major roads and the added safety concerns that come with golf carts/UTVs. Caudill cited the uptick in accidents at the intersection of US 6 and Center St. for example.

**Other:**

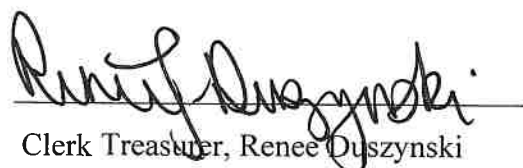
Caudill wanted to follow up on the rate ordinance passage April 19. Howard stated no one has confirmed that deadline.

I, Renee Duszynski, the duly qualified Clerk Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held April 9, 2024, and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:36 p.m.



President, Josh Caudill



Clerk Treasurer, Renee Duszynski