

**Waterloo Redevelopment Commission Meeting**  
**Wednesday, June 26, 2024 Minutes**

A meeting of the Waterloo Redevelopment Commission was held on Wednesday, June 26, 2024 at the Waterloo Depot. The meeting was called to order at 5:07 PM.

The following members were present at the meeting:

Sallie Pease, President	Linda Higgins
Sabinia Keen, Vice President	Pam Howard, Town Manager
Ken Suber, Town Council Member	Trina Caudill
Andrew Kruse, Town Attorney	Josh Ashley

The following business was discussed and action taken:  
Unless specified, all votes were unanimous.

**1. Minutes**

- a. Pam Howard stated that going forward the meeting minutes will be emailed prior to the next meeting. The meeting minutes will be reviewed by all members so that corrections can be made prior to the meeting. This will allow the notes to be correct. Members will **Reply All** to the email for additions or corrections to the minutes.
- b. Pam Howard stated that RDC members need to tell the person taking notes specially how they would like discussion stated during the meeting.
- c. A motion for Trina Caudill to take notes for this meeting was made by Sallie Pease (Linda Higgins) passed. Renee Duszynski usually takes notes and she was absent at this meeting.
- d. Minutes from May 22, 2024 were reviewed. Corrections were reviewed. Motion to approve as amended by Sabinia Keen (Linda Higgins) passed.

**2. Resolution for Well Land**


- a. A motion for Resolution 24-02 was made by Sabinia Keen (Linda Higgins) passed.
- b. A motion for two additional pages titled **New Description of Real Estate** will be recorded with the deed due to two different document numbers for the survey was made by Josh Ashley (Sabinia Keen) passed.

**3. Upcoming Walking Tour**

- a. Pam Howard stated that there is an upcoming walking tour in Gas City, Indiana on August 16, 2024 if anyone would like to attend. She stated she plans on attending.

#### 4. Questions

- a. Sallie Pease asked if RDC should budget for a future Public Safety Building. Pam Howard suggested to keep that in the budget. Pam Howard also stated that Grant Township will have the new fire truck paid off in three years at a cost of about \$308,000.
- b. Sallie Pease stated that she believes RDC needs to do something to help new businesses in Waterloo. She asked the other members for suggestions. Pam Howard suggested that businesses can apply for a grant with the DeKalb County Visitors Bureau. Advertising businesses with the use of a QR code was also discussed.
- c. Josh Ashley asked for a list of properties owned by Waterloo RDC, the RDC budget, and RDC powers per Indiana code. Pam Howard stated that Josh could contact Renee Duszynski and she could provide the information requested.
- d. Trina Caudill asked for updates on the property listed for sale in the downtown of Waterloo. She asked for the contract ending date. Pam Howard stated that she would need to check the ending date. Pam Howard thought there was a 10 day clause in the contract, but said she didn't have the contract with her. She suggested that Greg Conkling, North Eastern Group listing realtor, be invited to the July 24, 2024 meeting.
- e. Josh Ashley asked the group if it would be possible to schedule future meetings for 5:30 PM due to his work schedule. Pam Howard asked the group to consider Josh Ashley's request because of winter weather. This will be discussed before a decision is made.
- f. The next meeting will be held on Wednesday, July 24, 2024.
- g. The meeting was adjourned at 6:23 PM.



Sallie Pease, President



Trina Caudill, Note Taker