

Waterloo Town Council Meeting  
May 14, 2024

A meeting of the Waterloo Town Council was held May 14, 2024, at 6:00 p.m. at the Waterloo Historic Train Depot present were:

Josh Caudill	Ken Surber
Greg Iddings	James Garman
Russell Goodman	Pam Howard / Town Manager
Andrew Kruse / Town Attorney	Renee Duszynski / Clerk Treasurer

The following business was discussed, and action was taken: Unless specified all votes were unanimous.

**Public Hearing:**

1. **OCRA Grant:** Hearing opened at 6:00 p.m.

Renee Duszynski introduced herself as a certified grant administrator. The notice of the hearing was published in the Star Newspaper on April 30, 2024. The purpose of this hearing is to discuss the Town of Waterloo applying for a grant through OCRA. The town is seeking a grant for a comprehensive plan. The Plan commission has been working toward this for the past year. In December the town did an income study to qualify. The grant the town is seeking is for \$45,000 with a \$5,000 match to be paid out of cash on hand out of CEDIT.

She explained that the program is competitive, and the application is due May 17<sup>th</sup>. In order to apply for a planning grant, the Plan commission went through procurement following federal guidelines. The scoring committee has selected TriAd to do the plan if the town receives the grant.

Renee Duszynski introduced Stu Savka from TriAd and turned the floor over. Howard asked Savka to go into detail of the process.

Savka stated the town should be proud that the current plan is out of date. The town has accomplished a lot in the past ten years that was in the comprehensive plan. They will look at housing, downtown, industrial, and how to prepare for growth. This will help guide the council and committees in the future to accomplish goals that are important to the residents of the community. They will be heavily involved in the community and form a steering committee and hold several public meetings to gain insight.

There are no further comments or questions. The public hearing ends.

Motion to approve Duszynski submitting the application for the Planning Grant through OCRA made by Surber (Garman) passed.

Hearing adjourned at 6:08 pm

**Caudill did roll call and the pledge was recited.**

**Communication from the President:** None.

**Communication from Town Manager:**

Howard gave an update on the wastewater project. In a special meeting on May 8 tentative awards were made to API for the collection system in the amount of \$4,507,625.00 with the mandatory alternate of \$389,440.00. The mandatory alternate contained additional lift stations and man holes that were not part of the original design that needed to be done as well. The plant work, including new wet weather system was awarded to James Jackson in the amount of \$14,430,000.

The hometown hero banners will go up the week of May 20<sup>th</sup>.

Park Board is having a Memorial Day Service at 10:00 a.m. on May 27<sup>th</sup>. There will be light refreshments in the barn at the Water Department afterwards. Waterloo First Grace Church will sing, and Pastor Sam will have a message. The Girl Scouts cannot post colors. Howard is still looking for a group to do that.

Park Board has announced their next fundraiser. They will serve lunch in the park Friday, June 14<sup>th</sup> from 11:30 a.m. to 1:00 p.m. They will have pork burgers, hamburgers, or cheeseburgers served with pasta salad, baked beans, chips and a cookie for \$10.00. They will also be delivering orders to local businesses.

The Summer Parade and Festival is June 15. The parade is at 10 am and events to follow in the park. There is still spots for vendors. Activities include: John Dudley Magic Show, Soaring Hawk, ATA Martial Arts, a dunk tank, Mark's Ark Petting Zoo, the bands Showdown and Sunglasses at night, kids and adult cornhole tournaments, and bounce house and water slide.

Howard has finished the National Flood Plain Insurance training and has received a certificate.

The town is currently looking for a wastewater employee.

The following boards have open positions: BZA, Plan Commission and Park Board.

**Communication from The Clerk Treasurer:**

Duszynski reviewed the fund report and the ARP reporting. She stated that the funds in ARP need to be allocated by the end of the year.

Reminded everyone of budget training May 16, 2024, at town hall.

**Communication from Boards and Committees:**

### **Approval of Minutes and Claims and Adjustments:**

Minutes from April 9th were reviewed. Corrections reviewed. Motion to approve as amended was made by Surber (Iddings) passed.

Claims were reviewed. Caudill stated this was the second year with Muni link and asked for an update on their services. Duszynski stated that the billing software has been easy to use and they have been pleased with the work order and notification system. They have had issues with customer services and communication in specific reporting that the town uses. Caudill confirmed the issue at Shell has been resolved. He asked Howard for an update on the pump work at the water department. Motion to approve made by Goodman (Garman) passed.

Adjustments reviewed. Motion to approve made by Garman (Goodman) passed.

### **New Business:**

- 1. Cemetery/Park Part Time Employee:** Superintendent Wolfe stated there is a seasonal position for the mowing crew available. He has interviewed Remmington Bartlet and feels he will be a good fit for the job. Kruse verified he will need a work permit. Motion to extend offer of employment to Bartlet made by Garman (Goodman) passed.
- 2. Street Department Part Time Employee:** Superintendent Wolfe stated the part time street position is open. Wolfe interviewed Carollee Bennett and feels she will be a good fit. Iddings confirmed she was aware of the wages. Motion to extend offer of employment to Bennett made by Goodman (Surber) passed.
- 3. RDC Appointment:** Josh Ashley is interested in getting involved in RDC. Howard has met with him and feels he would be a good candidate. He is young and ambitious and desires to see Waterloo grow. Caudill asked if there were political requirements. Howard confirmed there are not. Garman stated he could attest Ashley wanted to be more involved. Motion to approve Josh Ashley to RDC made by Goodman (Surber) passed.
- 4. Cintas Quote:** Tabled.

### **Floor:**

Patrick Walter is present to discuss Cherry Street. Cherry Street has been cleared for a farmer to access the field from Walnut Street. He presented a zoning map. He is concerned the field is not zoned agriculture. He asked for environmental review and surveys. Kruse stated from the legal perspective that would have been done when the road was platted. He reviewed some of his concerns with safety and the heavy equipment coming in and out of the area. Walter also has concerns about where the animals will go, he fears that they will move into residential places and be a nuisance.

Garman agreed safety was an issue, as he drives that road daily. He does not feel the operators of the equipment are the issue, it is the people who speed in that area daily. There is also a concern of safety the current entrance to the field which is on a curve on Cedar Street.

Another neighbor stated when she moved in 24 years ago the realtor told her the courthouse told her the land would be given back to the landowners. They have always taken care of the property and feel that they are entitled to it.

Iddings stated the road has been platted and showed the map. Caudill, this is a platted street it always has been. Caudill emphasized the current street is for the farmer to access a field, there is not currently any development; however, if they were to develop it he would vote for that and encourage growth of the town.

Jack Oaks handed out zoning ordinances. Oaks stated zoning is suburban residential agriculture it is not allowed. It needs rezoned. Howard stated in 2005 when zoning went from county to the Town there was an issue with the conversion. This has happened in other parts of town. Howard will reach out to the landowner to have it rezoned.

Oaks would also like to see better communication.

**Other:**

Caudill stated they have been working on an MOU for the Fire Department and the townships to create an advisory committee. Caudill read the MOU.

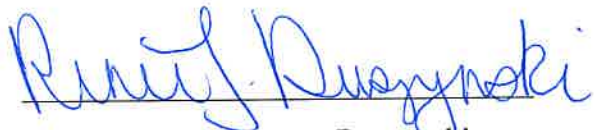
Kruse stated this a structure to propose. It will not be completed until all three entities agree on it.

I, Renee Duszynski, the duly qualified Clerk Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held May 14, 2024, and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:22 p.m.



President, Josh Caudill



Clerk Treasurer, Renee Duszynski