

Waterloo Town Council Meeting
October 7, 2024

A meeting of the Waterloo Town Council was held October 7, 2024, at 6:00 p.m. at the Waterloo Historic Train Depot present were:

Josh Caudill	Ken Surber
Greg Iddings	James Garman
Russell Goodman	Pam Howard / Town Manager
Andrew Kruse / Town Attorney	Renee Duszynski / Clerk Treasurer

The following business was discussed, and action was taken: Unless specified all votes were unanimous.

Public Hearing: 2025 Budget

Hearing opened at 6:00 pm

Duszynski reviewed the proposed 2025 Budget. She explained that each department met with her, Howard, and their liaison to review line item expenditures. After that the council held work sessions to review the line item expenditures and projected revenues. Duszynski stated that the budget is really an 18 month budget, looking at the last half of 2024 to the end of 2025. She stated that there are full budget books available for the public.

Duszynski explained that revenue comes from many sources such as property tax, local income tax, road tax, excise tax, and many more. The town does receive a supplemental income tax in August every year, but since the amount is not known, it is not configured into the budget, although the DLGF does now allow it to be included.

Duszynski reviewed the cash flows and charts provided by Baker Tilley. She stated that since adding a full time fire department to the General Fund, we will need to keep a close eye and make sure expenditures and revenue remain consistent so there is not overspending. The MVH fund shows a deficit for the year, but that is due to the large project on Center Street. The street department has saved for 5 years to complete the Center Street project so it will deplete the reserve that was set aside for the project. She reminded everyone that in situations like this, where a certain project is planned that is okay, but not something you want to do year over year without purpose.

Howard reminded everyone that the ARPA needed to be committed by the end of the year.

There was no public question or comment.

Hearing adjourned at 6:24 pm

Unsafe Building Committee: 2908 US Highway 6

1. **Unsafe Building:** Hearing opened at 6:25 p.m.

Kruse swears Williams under oath. Williams reviewed the details of the unsafe building. Williams stated that in 2023 he contacted Simran Inc. to remove the unsafe overhang located at 2908 US Highway 6. On June 18, 2024, progress was still not made. On June 20, 2024, Williams sent certified letter requesting permission for inspection. August 8, 2024, after no response Williams sent the case to attorney Andrew Kruse for Inspection Warrant. The property owner called on August 20 and gave verbal permission for inspection, and written permission was received August 23. Williams contacted Scott Lehman, City of Angola, and they inspected the property on August 27, 2024. The findings were sent by certified mail to the property owner. On September 20, 2024, the canopy was removed, and the building was boarded.

He stated the work had been done. Williams stated the order can be closed. Mr. Singh, the owner, is present and stated the building will be utilized as an office until the project across the street is complete. Caudill asked for the timeline for the project. Mr. Singh reviewed the timeline, and stated costs and financing have been the issues that have slowed the project. Surber noted he was pleased to see the repairs happen so quickly. Caudill read the order. Motion to affirm the order made by Goodman (Garman) passed. Motion to close case by Surber (Goodman) passed.

Hearing adjourned at 6:35 pm

Caudill did roll call and the pledge was recited.

Communication from the President: None

Communication from Town Manager:

Duszynski, Surber, Goodman and Howard will be at the AIM conference this week. The conference is being held in Fort Wayne. Howard will not attend Wednesday due to taking her daughter to IU Health in Indianapolis.

First Grace Church is having a chili cook-off with a car show Saturday, Oct 12th. Maple street will be shut down for the car show between Oak and Elm. However, you can drive down Elm and Oak without being blocked. All are invited to attend. Howard will have a pot of chili in the mix.

Surf Internet will be installing fiber throughout DeKalb County and has asked if they can hold an open house/groundbreaking in Waterloo. It will be October 22nd at the Depot. Howard will provide the times when they are available.

Treats B4 Dark will be held on October 26th from 4-6 p.m. and the townwide Trick or treat will follow from 6-8 p.m. The Waterloo Elementary teachers will be in the Depot parking lot with a trunk or treat as well! Howard is excited about this partnership. Nucor furnishes all the decorations; participants include the Town, Main Street, Library, Warm a Heart, and Fire Life Church will be in the Depot passing out popcorn. It is always a well-attended event.

Howard will be attending All Hazard Preparedness in Ashley Indiana on Oct 24. It is a workshop for local officials to be prepared in case of an emergency.

Communication from The Clerk Treasurer:

Duszynski reviewed the fund report.

Communication from Boards and Committees:

The Fall Festival is Saturday October 19th, 2024, from 4:00 p.m. - 7:00 p.m. This will be Main Street's first fall festival, and the highlight will be the reveal of their first downtown art project. A local company made 5 wooden planters that were decorated by local artists and sponsored by local businesses. Other activities include a s'more bar, kids crafts, a pie eating contest, a pie auction and a movie at dusk.

Approval of Minutes and Claims and Adjustments:

Minutes from August 7th were reviewed. Caudill asked if Howard had heard anymore from Trine. Howard stated they will be in town the following day to meet with the Water and Wastewater Departments to create a cyber security plan. Garman asked for an update on the drive at the front of Flying J property at US 6 & I-69. Howard stated they will not allow the drive to go in. Motion to approve August 7th minutes was made by Goodman (Garman) passed.

Minutes from August 21st were reviewed. Caudill asked if a date has been set for a meeting with FCI, RDC and Council. Howard will follow up. Corrections reviewed. Motion to approve as amended was made by Garman (Goodman) passed. Garman would like to invite Anton King to the joint meeting with Council, FCI & RDC.

Minutes from September 10th reviewed. Corrections reviewed. Motion to approve as amended was made by Garman (Surber) passed.

Minutes from September 11th reviewed. Corrections made. Motion to approve as amended was made by Goodman (Iddings) passed.

Claims reviewed. Caudill asked what the purchase of lip brushes at Walmart was for. Duszynski will find out. Motion to approve claims was made by Surber (Iddings) passed.

Adjustments reviewed. Caudill asked about the process of determining adjustment or leak. Duszynski explained if the water is treated, it's charged. If the water doesn't make its way to the Wastewater Plant for treatment, the overage could be waived if council approved. Motion to approve adjustments was made by Iddings (Goodman) passed.

New Business:

1. **Depot Hire:** Howard introduced Hope Mullins. She lives in Waterloo. Howard and Iddings reviewed the job description and interviewed her. Howard stated her references gave good reviews. Mullins stated she is good with the public and feels she

would be a great fit. Howard stated the background check came out clear. Motion to extend an offer of employment made by Garman (Iddings). Passed. Mullins will be able to start the following day. Iddings thinks she will be a good fit.

2. **Perf Resolution** – tabled.
3. **DeKalb County Economic Development:** Howard stated this is the agreement the Council asked for at the last meeting. Kruse reviewed. Motion to approve 2025 fee for service agreement was made by Garman (Surber) passed.
4. **Midwestern expenditure approval:** Howard reviewed the three invoices Midwestern submitted for the sewer project. Two were claims for the contractor, James S Jackson LLC, for \$221,825 and \$29,450, and one was for Midwestern Engineering for \$42,000. Kruse stated that on pay claim 1 from the contractor that the notary did not have the proper stamp and needs to be redone. Motion to approve pay claim 2 for \$29,450 from the James S Jackson LLC, and Midwestern invoice was made by Goodman (Garman) passed.
5. **COCICOS Agreement:** The town partners with Auburn for GIS services. Howard stated the GIS is essential for tracking and keeping record of infrastructure. Kruse reviewed the contract. The total for Waterloo per year for 3 years is \$3,139.89. Motion to approve was made by Goodman (Garman) passed.

Floor: None

Other:

Veterans Day Service will be November 11th at 10:00 am.

I, Renee Duszynski, the duly qualified Clerk Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held October 7, 2024, and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:39 p.m.



President, Josh Caudill



Clerk Treasurer, Renee Duszynski