

Waterloo Town Council Meeting
January 14, 2025

A meeting of the Waterloo Town Council was held on January 14, 2025, at 6:06 p.m. at the Waterloo Historic Train Depot present were:

Josh Caudill	Ken Surber
Greg Iddings	James Garman
Russell Goodman	Pam Howard / Town Manager
Andrew Kruse / Town Attorney	Renee Duszynski / Clerk Treasurer

The following business was discussed, and action was taken: Unless specified all votes were unanimous.

Election of Officers – Kruse opened with the Election of President and Vice President. Kruse asked for nominations. Motion for Josh Caudill as President was made by Surber (Iddings) passed. Caudill accepted. Motion for Ken Surber as Vice President was made by Goodman (Iddings) passed. Surber accepted. There are no other nominations. Kruse turned the meeting over to Caudill.

Caudill did roll call and the pledge was recited.

Communication from the President:

Communication from Town Manager:

Howard reported that the Waterloo Park Board will hold a chili supper on Friday, January 17th, from 4:00-7:00 p.m. at the Waterloo Depot. The Park Board is also taking applications for the Hometown Hero Banners through February 3rd.

The town is currently accepting applications for the Citizen Academy. The program is aimed at helping residents better understand how local government works. The program consists of eight two-hour sessions. In the first session, participants will learn how the Town Council makes decisions and how the budget is managed, including how tax dollars are allocated. Additionally, they will visit various departments to understand how they operate.

Howard asked the council to donate a purse to the United Way DeKalb County Power of the Purse. Surber is in favor of the idea and would like to set the limit at \$201. Motion to approve made by Surber (Iddings) passed.

Communication from The Clerk Treasurer:

Duszynski will send out the fund report. She stated that she is getting close to closing out the year. She reviewed the December settlement. She stated that she is meeting with Mike Crowley, Clarity Capital Consulting, to do the physical inventory of the capital assets. Once that is complete she will be able to correct last year's Annual Financial Report.

Communication from Boards and Committees:

Main Street: Duszynski stated that she is close to closing year out. There are committees that still need members. Committee members do not need to be Town residents, and the committees do not meet monthly, but as needed. The grant for 200 N Wayne is being processed. It will be approved once all permits have been verified.

Approval of Minutes and Claims and Adjustments:

Minutes from December 10th reviewed. Corrections reviewed. Motion to approve as amended by Garman (Goodman) passed.

Minutes from December 18th reviewed. Motion to approve made by Goodman (Garman) passed.

Minutes from December 30th reviewed. Corrections reviewed. Motion to approve as amended by Garman (Goodman) passed.

Claims reviewed. Caudill did not review in office and will abstain. Motion to approve made by Goodman (Iddings) passed.

Adjustments reviewed. Duszynski explained the issue with Online Bank Direct. Motion to approve made by Garman (Surber) passed.

Introduction of Ordinances and Resolutions:

1. **Resolution 25-01 Correct Scrivener error to Resolution 24-10:** Duszynski reviewed error in Resolution 24-10. The amount was listed per each and not the total. Motion to approve made by Goodman (Garman) passed.

New Business:

1. **Fire Contract:** Caudill presented the current fire contract with Gant Township. Motion to approve made by Goodman (Garman) passed.
2. **Midwestern Engineering:** Mark Sullivan, Midwestern Engineering, presented pay claims for James S. Jackson for \$38,000.00 and API for \$286,675.32. He also reviewed the construction meeting with both contractors, Superintendent Hjelm, Town Manager Howard, and USDA representative Alex Nolt. Sullivan did provide copies for signatures. No questions from the council. Motion to approve made by Goodman (Iddings) passed. Caudill asked Duszynski if there were any complaints about rates. Duszynski stated not since it happened. Sullivan also has a quarterly progress report that needs signed.
3. **Larry Elzy Part Time Police Officer:** Jon Willimas, Code Enforcement, has decided not to continue with being a part time officer in addition to code enforcement. Larry Elzy, current reserve officer, is interested. Jay Oberholtzer believes he does a good job, he will need recertified. Motion to extend offer to hire Larry Elzy as Part Time police officer made by Garman (Goodman) passed.
4. **Monthly Fire Report:** Chief Hobbs started as Full Time this year. He presented a report on December runs. There was a total of 25, 13 were in town, 7 Grant Township, 3 Smithfield Township and 2 were auto aid totaling 107 hours of personnel time. Caudill asked if he would make sure to share with Grant Township and Smithfield Township as well.

5. **Bizwell Mediation:** Kruse updated on the mediation and lawsuit against Bizwell. The intention is for both sides to agree on a solution. Bizwell did pay attorney fees. The Mediation Settlement Agreement was presented to the full council. Kruse reviewed the agreement, Bizwell must either start a business or remove the property from the first floor. Once approved the Mediation Settlement Agreement will be filed with the court by the Mediator. Once filed it will become a court order. Motion to approve made by Garman (Goodman) passed.
6. **Code Enforcement:** Howard reviewed the 2024 Annual report. There was \$665,775.00 in improvements in the town. There was \$1,200.00 in ILP permits.
7. **Baker Tilly- Utility Agreement:** Updated agreement for Baker Tilly to continue to be the financial advisors for the utilities. Not to exceed \$15,200.00. Howard believes it is very beneficial. Motion to approve made by Goodman (Garman) passed.
8. **Depot Employee Weekend:** Howard would like to re-hire Candance Dickson as a fill-in employee. She previously quit due to a change in her full time job schedule. She would work weekends. Another Depot worker put in a two-week notice. Motion to extend offer of employment to Candance Dickson made by Iddings (Garman) passed.
9. **Heimach Center/Dart Transportation Tour:** Heimach center is requesting funds for 2025 which is already in the budget. Surber stated there had been a change in leadership. They would like to extend an offer to tour the facility.
10. **CD's:** Duszynski stated that the current CD will be up at the end of the month and would like to roll it over and add two additional CDs at \$750,000 each for periods of 90, 180, and 270 days. Once the Federal interest rate is updated, she will advise on a plan for the funds once they are mature. Motion to approve made by Goodman (Garman) passed.
11. **Girl Scouts:** The girl scouts gave a plaque to the Town and Friends of the Depot to thank them for allowing them to use the Depot.
12. **Garbage Contract:** Still not ready. Howard would like a monthly large item clean up. Garman suggested quarterly. Duszynski suggested the idea of tags. Garman would like to recycle glass. Duszynski will get quotes for different companies using the suggested criteria
13. **A&Z on Call Agreement:** Tabled.

Floor:

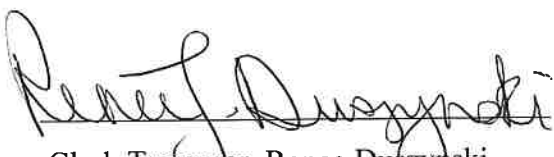
Other:

I, Renee Duszynski, the duly qualified Clerk Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held January 14, 2025, and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:28 p.m.



President, Josh Caudill


Clerk Treasurer, Renee Duszynski