

**Waterloo Plan Commission
Scoring Committee
February 4, 2025**

A meeting of the Waterloo Plan Commission was held on February 4, 2025, at 4:05 pm at the Waterloo Historic Depot. Members present were:

Robert Knott, President
Jack Oaks
Renee Duszynski, Clerk-Treasurer

Verlinda Eberly
Pam Howard, Town Manager

The following business was discussed, and action taken: Unless specified all votes were unanimous.

Comp Plan: Howard passed out interview score sheets. Each person will do a reference check. After the interviews Jack Oaks will complete the data. The committee will meet again on Friday February 7, 2025, at 4:00pm at the Waterloo Town Hall to review the results and choose a potential firm.

430 Hometown Initiatives interview. Familiar with OCRA, use demographics and involve community engagement. Their firm also offers a variety of administrative resources for the future use will update project team every 2-3 weeks.

Veridus interview at 4:45 pm is familiar with OCRA. Establish a steering committee to get public input to drive the community forward. Howard reviewed some of their previous work.

HWC Jennifer and Allie has worked both in public and private. Stressed importance is approach and listening to the community. Stay involved after helping fulfill the plan and source funding. They are doing the DeKalb County Comp Plan, Steuben County trails. OCRA requires minimum but they are going to give the town the full scope to create success. Follows OCRA payment.

TriAid interview. They are partnering with VS Engineering. Discussed the planning process. Has researched Waterloo. Will stay at OCRA cap for grant.

Oaks took sheets and will Talley scores. Interviews started at 4:30 pm.

Bob – Hometown

Jack – HWC

Pam – Veridus and TriAid

Meeting adjourned at 5:42 p.m.



Bob Knott, President



Renee Duszynski, Clerk-Treasurer