Waterloo Town Council Meeting
July 8, 2025

A meeting of the Waterloo Town Council was held on July 8, 2025, at 6:01 p.m. at the Waterloo Historic Train Depot present were:

| | |
|---|---|
| Josh Caudill | Ken Surber |
| Greg Iddings | James Garman |
| Russell Goodman | Andrew Kruse / Town Attorney |
| Renee Duszynski / Clerk Treasurer | |

The following business was discussed, and action was taken: Unless specified all votes were unanimous.

**Caudill did roll call and the pledge was recited.**

**Communication from the President:** None.

**Communication from Town Manager:** N/A

**Communication from The Clerk Treasurer:**

Duszynski reviewed the fund report. They are still working on the bank reconciliation due to an error in the online payments of $10.05.

Budget season is starting. Duszynski stated that they have started with the Fire Department and invited Mary Dangler, Grant Township Trustee, to attend the meeting.

**Communication from Boards and Committees:**

Duszynski announced that Main Street has the rain barrels on display in the downtown area. They had 15 barrels sponsored by local businesses and painted by artists. This is the second downtown art installation. The barrels will be auctioned off at the Fall Festival on October 18.

The June Festival was held on June 14th and started out with a bit of rain but overall was a successful event. The car show had a decent turn out and the proceeds will be donated to a local charity.

**Approval of Minutes and Claims and Adjustments:**

Minutes from May 21st reviewed. Corrections made. Motion to approve as amended made by Goodman (Garman) passed.

Minutes from June 10th reviewed. Corrections made. Motion to approve as amended made by Surber (Iddings) passed. Caudill asked about a camera quote for the mural and town hall. Duszynski stated that they are still working on getting the quote.

Claims reviewed. Garman asked if Duszynski figured out the difference in the internet packages the town has with Surf. She is going to look for contract information. Garman noted that on one of the claims the 2025 Ram should be 2023. Motion to approve made by Goodman (Garman) passed.

Adjustments reviewed. Motion to approve made by Garman (Goodman) passed.

**New Business:**

1. **Midwestern Engineering**: Mark Sullivan, Midwestern, reviewed pay claims: James S. Jackson Pay App No. 11 for $331,550.00, API Construction Pay App No. 7 for $185,848.41, Midwestern Engineers' Invoice No. 202007300-12 for $20,738.58. Caudill asked for any updates. Sullivan will review a change order later, updating construction schedule. He also reviewed the correction to the previous pay. SRF withheld $100,000.00, and they had to update paperwork for that to be paid from USDA. Motion to approve James S. Jackson, API Construction, and Midwestern Engineers' made by Goodman (Garman) passed.

   Sullivan reviewed the change order for paving. The top page is null, as the cost has been updated. The damage to the road was too severe to patch just the trench. This would redo the roads full width and depth. This is for the Douglas from Best to Wayne, Best from the railroad tracks to Douglas, Washington from Douglas to Walnut, Chestnut from Washinton to the dead end, and a patch on Indiana. There were several areas left off of the original quotes. Duszynski stated Wolfe would prefer to wait on Best Street, so it doesn't get torn up with heavy track traffic during the next phase of construction. Sullivan believes the USDA will fund this. Moton to approve change order 1 for $122,497.38 made by Garman (Goodman) passed.
2. **DeKalb Economic Development:** Anton King presented updates. He stated that there is a County wide Brownfield assessment grant, and they have $500,000.00 available to do environmental studies.

   King reviewed the housing study. The county-wide strategy is currently being updated. There were a couple of areas in Waterloo. He reviewed investment in DeKalb and his meetings with industry leaders in Waterloo. Caudill is interested in seeing the housing data.
3. **Trash Addendum:** Duszynski explained that Kruse prepared the addendum, and they were waiting on Jeff Washler to approve the language. He told Kruse to have the council sign it and send it to him. This extends the contract to the end of the year and was voted on in March.
4. **Wastewater HVAC:** Duszynski stated that the Wastewater had issues with their HVAC. The current one was installed in 1998, and they no longer make parts for it. They also had issues in the winter. Troy's Mechanical Inc has given two options: A- Armstrong brand equipment (assembled in USA) for $9,800 installed and B- Ducane Brand equipment (assembled in Mexico) for $9,100 installed. Motion to approve quote for A- Armstrong brand equipment (assembled in USA) for $9,800 installed made by Goodman (Surber) passed.

5. **Generator quotes:** Duszynski reviewed the quotes. There are two quotes for Water and Wastewater and one for Fire. Hobbs explained he would like to lock in three years. Caudill asked about the service. Hobbs said they are prompt and thorough. The quote for Fire is $2,865.00. Water and Wastewater is $2,023.00 for one year and $6,069.00 for three years. Surber would like to approve the three year contract for Fire, Water and Wastewater made by Surber (Goodman) passed.
6. **Pokabache Coalition:** Caudill explained Surber volunteered to fill the spot in place of the Town Manager. The coalition wants a formal motion. Motion to appoint Suber to the Pokabache coalition made by Goodman (Garman) passed.
7. **Center Street Pay App #2:** Duszynski reviewed the pay app for Pulver totaling $162,450.00 which will be paid by CCMG funds in the amount of $2,850.00 non CCMG funds in the amount of $159,600 paid of ARPA. Motion to approve pay app #2 made by Goodman (Garman) passed.
8. **Fire Chief Code:** Caudill asked Kruse whether the fire chief had the power to have utilities shut off if a building failed inspection. Kruse stated the ordinance does not currently allow for it. He stated there would need to be an unsafe building committee hearing. The fire chief only has the ability if it is an immediate emergency. Hobbs stated if a fire started Bizwell's building, he has to consider the safety of his firefighters entering the building, at its current state, they would not be sent in. Caudill asked what the next step should be. Kruse suggested having code enforcement start the process of full condemnation. Discussion of the dangers of the building was held. Kruse advised that either Williams or Garman need to speak with her to let her know they are moving forward with condemnation.
9. **Police Car Sale:** Oberholtzer purchased a vehicle from Chicago Motors. They offered to purchase the 2017 Dodge Charger for $8,400.00 and essentially this acts as a trade in. They have to wait until the new vehicle is fully equipped and the old vehicle is decommissioned, that is why it is done at a much later time. Motion to approve sale of the vehicle to Chicago Motors in the amount of $8,400.00 made by Garman (Goodman) passed.
10. **Golf Cart Ordinance:** Caudill stated several residents have requested council to look at a golf cart ordinance. Garman did research. Butler and Corunna both allow and have US 6 running through their towns. Since it is a state road golf carts and atvs cannot go down it but can cross. Goodman stated Hamilton also has two major state roads and allows them. They would be registered with the town. Caudill does not personally like it, but it has been asked for by citizens so he feels the council should look into it. Brittanie Patrick suggested making it restrictive with registration, age limits and licensing. She also suggested requiring markers on them as well. Surber would like a study committee. Garman will head it up. Inspections should be required.
11. **Lot on North Washington:** The town owns property behind the Wayne Street Tavern on Washington Street. The initial use was for a sewer project but the land was not needed. This is an expense as the town currently has to pay for maintenance. Caudill would like to transfer the property to the Redevelopment Commission for development. Garman would like to ensure that will be used for the current proposed project and sold at cost to the potential developer. Costs would be the appraisals, filing fees, legal fees, etc. Motion to approve the transfer and authorize Caudill to sign the deed and other documents made by Garman (Iddings) passed.

**Other:**

Council interviewed 3 candidates for Town Manager. Caudill stated that they had one that stood out, Brittanie Patrick. Patrick is passionate about Waterloo, has been on the Main Street, is a Volunteer Firefighter and EMT, and owns a business downtown. Motion to extend offer of employment made by Garman (Iddings) passed. Caudill will reach out and discuss details and progressing forward. Patrick thanked the council. Caudill appreciated her dedication to the town.

Suber updated that the Water Department had issues hooking up a new water line. They needed an additional tool that they were able to borrow from Butler. He would like to send a thank you letter.

I, Renee Duszynski, the duly qualified Clerk Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held July 8, 2025, and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 7:39 p.m.

Josh Caudill

President, Josh Caudill

Renee J. Duszynski

Clerk Treasurer, Renee Duszynski