

Waterloo Town Council Meeting
December 9, 2025

A meeting of the Waterloo Town Council was held December 9, 2025, at 6:11 p.m. at the Waterloo Historic Train Depot present were:

Josh Caudill	Ken Surber
Greg Iddings	Trevor Wright
Russell Goodman	Andrew Kruse / Town Attorney
Renee Duszynski / Clerk Treasurer	

The following business was discussed, and action was taken: Unless specified all votes were unanimous. Duszynski stated for the record that the internet was not working in the depot and after twenty minutes of trying to stream the meeting, the technology was deemed unusable for the meeting.

1. Public Hearing: Additional Appropriations: Hearing opened at 6:11 p.m.

Duszynski stated that at the end of each year it is necessary to hold a public hearing for additional appropriations. These additional appropriations are extra or special projects that received either additional funding or came from money that had been set aside for future use. In the General Fund, the Town used interest from a CD to purchase the right of way for sidewalks for the Center Street Project. She added that, due to the weather, the Cemetery and Park personnel worked for a longer season and needed to have an increase in those appropriations. The APRA funds were not appropriate for the year 2025, but were required to be spent by December 31. These funds were used for the infrastructure on the Center Street project. Additional unappropriated funds from CCI were needed to complete the capital asset plan required by State Board of Accounts. She explained that during the budget process, longevity was not included in CEDIT because the policy had not been approved at the time of adoption, so that required an additional appropriation from unused funds. The funds for Riverboat will be used to purchase new copiers, benefiting multiple departments. Duszynski noted that proper notice was published in the Star Newspaper. She noted that no comment had been received from the Public prior to the meeting. Caudill asked for comments from the Council and the floor. There are none. Motion to approve Resolution 25-10: Additional Appropriations made by Wright (Goodman) approved.

Hearing adjourned at 6:16 p.m.

Caudill did roll call and the pledge was recited.

Communication from the President: None

Communication from Town Manager: None

Communication from The Clerk Treasurer:

Duszynski reviewed the fund report. She stated that they have not yet received the December settlement. There will be an extra meeting in December for the year-end 2025.

Communication from Boards and Committees:

Main Street had to cancel their Tree Lighting due to the weather. They will still hand out the goody bags at the Fire Department when they host Santa at the Station.

Approval of Minutes and Claims and Adjustments:

Minutes from October 30th tabled.

Minutes from November 12th tabled.

Minutes from November 24th tabled.

Minutes from December 2nd tabled.

Claims reviewed. Motion to approve made by Goodman (Wright) passed.

Adjustments reviewed. Motion to approve made by Goodman (Wright) passed.

New Business:

- 1. Midwestern Engineering:** Sullivan reviewed pay apps for December. James S Jackson Pay App No. 16 in the amount of \$315,400.00 and Midwestern Engineers' Invoice No. 202007300-17 in the amount of \$13,672.85. Everything is on course and moving ahead. API has been waiting on control panels. They arrived today. Sullivan reviewed the contingency money funds. Caudill inquired about locations of manholes. Sullivan stated the list was provided to B. Hobbs today. Sullivan also reviewed the process of the budget and how the additions and deductions work. Discussion of how contingency money will be spent was held. Motion to approve James S Jackson Pay App No. 16 in the amount of \$315,400.00 and Midwestern Engineers' Invoice No. 202007300-17 in the amount of \$13,672.85 was made by Goodman (Iddings) passed.
- 2. Center Street Pay App:** Duszynski presented Pulver's pay app in the amount of \$904,141.55. This is for roadwork. Caudill confirmed that the ARPA balance is \$0.00. Motion to approve Pulver's pay app in the amount of \$904,141.55 was made by Goodman (Surber) passed.
- 3. Citizens Academy:** Surber reviewed the Citizens Academy Program. Surber was pleased with the first year. There were a series of 8 meetings going to all the departments and commissions. There were 4 participants. Surber introduced Scott & Kaye Lutz and Carrol Surber and presented them with certificates. Catherine Bogs was unable to attend this evening.
- 4. Copiers:** Duszynski presented the quote from Perry Pro Tech. There are two options. The first is Kyocera in the amount of \$14,4815.65 for a new copier at the Town Hall, Police, and Fire. The second is Konica Minolta for \$14,089.35. The police department currently does not have a color copier and uses desktop inkjet printers when they need to print in color. This would help eliminate that extra cost and printers at the workstations.

They do need to have fax. The current copier will be repurposed in other departments in the Town.

The Fire department copier was purchased at the same time as our OLD one that we replaced in 2021. It is also very slow for the number of copies that they do. They do not need a fax. Their current copier will be sent to the Water department to replace their smaller color copier.

The Town Hall copier is starting to see normal wear and tear for the amount that we print and use it. The bypass tray doesn't pull evenly if we must run a lot through it. The current copier will go to the Wastewater department, replacing their color inkjet that is very costly for the amount they print. However, that inkjet can be repurposed to Brittanie's office, so we don't have to buy one, and she will be able to scan, copy, and print anything confidential if needed. The print feature would not be used heavily in her office.


The current price per copy we are paying is \$0.02 per page B&W and \$0.09 per page Color. So, we would be saving on the monthly printing. Motion to approve the Konica Minolta copiers was made by Goodman (Wright) passed.

5. **Resolution 25-11: Fire Agreement:** Kruse drafted the matching resolution. It was sent to Mr. Weber for approval from Grant Township. The 2026 interlocal agreement was reviewed. Motion to approve both Resolution and Interlocal agreement for Fire Protection Services with the Town of Waterloo and Grant Township was made by Wright (Goodman) passed. Chief K. Hobbs did receive a copy of the interlocal agreement and found no issues.
6. **Smithfield Township Fire Contract:** Duszynski presented the 2026 contract for \$25,571.00. Chief K. Hobbs reviewed and saw no issues. Motion to approve 2026 Fire Contract with Smithfield Township in the amount of \$25,570.00 for 2026 made by Surber (Iddings) passed.
7. **IT Services:** Caudill stated there needs to be some clarification on whether or not the Fire Department would be involved. Caudill stated that the goal is to have everyone be on one loop. Caudill stated initially it wasn't needed, but due to upgrades in the system, it will be necessary. Caudill would like to have the Fire Department included. Chief K. Hobbs stated the Fire Department has a firewall. They do utilize Spillman; Discussion was held. It was agreed to move forward with adding, at a minimum, the chief's computer. Motion to approve was made by Goodman (Iddings) passed.
8. **Resolution 25-12 Approving TIF Amendments:** Duszynski presented the resolution. She explained that this is the final step in expanding the EDA for the TIF district and adding the parcels for 2 Amigo's to the TIF district. This also extends the life of one of the EDAs. Motion to approve Resolution 25-12: Approving TIF Amendments was made by Wright (Goodman) passed.
9. **2026 Spending Plan:** Duszynski reviewed the TIF spending plan for 2026. She stated that this is a general plan that the Redevelopment Commission has to turn into the DLGF by the end of the year and share with the council.


10. **Attorney Fee Agreement:** Kruse sent the proposed agreement. Duszynski stated that the quarterly fee was raised to \$5,400 annually and the hourly rate is normally \$260; town gets discount at \$165. Caudill noted that the Council appreciated the services Mr. Kruse provided. Motion to approve Attorney Fee Agreement made by Wright (Surber) passed.
11. **Sexton Agreement:** Duszynski reviewed the agreement; she stated that \$2,250 was appropriated for the 2026 budget. She stated that Mr. Ley does quite a bit for the Cemetery, including righting headstones and showing people their lots. Motion to approve the 2026 Sexton agreement was made by Goodman (Iddings) passed.
12. **Council Devises:** Caudill discussed.
13. **Ordinance 25-11:** Caudill reviewed the ordinance for a 4-way stop sign to be put in at the intersection of Center and Walnut. Council had previously reviewed the draft and requested changes. He stated that the language has been updated for the fines. This will ensure that the fines are the same throughout all 4-way stop signs in Town. This will need to be advertised in the paper since there are fines associated with it. Motion to approve Ordinance 25-11 4 Way Stop was made by Goodman (Wright) passed.
14. **Civify:** tabled.
15. **2026 Firing Range Agreement:** Caudill presented the annual agreement. Marshal Oberholtzer has agreed to the contract but needs council permission. Motion to approve 2026 Firing Range Agreement was made by Goodman (Wright) passed.

I, Renee Duszynski, the duly qualified Clerk Treasurer, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Waterloo Town Council, Waterloo, Indiana, at which a quorum was in attendance and acting throughout, and held December 9, 2025, and, as such appears in the official minutes of said Waterloo Town Council, in my custody.

Meeting was adjourned at 8:15 p.m.



President, Josh Caudill



Clerk Treasurer, Renee Duszynski